

July 2008 Quarterly Report

City of Eureka



OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2008 2nd Quarter Report
July 2008

Overview

Under direction of the City Manager, the Special Projects Division participates in a variety of projects and programs including environmental, emergency management (public information officer), economic development, housing, art and culture and other activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. It further provides direct assistance to the City Manager with short term special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the second quarter of 2008:

1. BROWNFIELDS CLEANUP PROGRAM

The City will soon receive federal contracts from the U.S. Environmental Protection Agency (EPA) for a Brownfields Cleanup grant awarded to the City in July 2007. The grants have been held up due to EPA administration delays. The grant is for \$200,000 and will require a 25% city match. In December 2006, the City applied to EPA for these grant funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). Under the guidance of EPA and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay.

The City is annually encouraged by EPA to apply for these grants which will assist the city with removing contaminants from other Eureka properties with previous and historical industrial uses. The City has submitted an application for the next round of EPA Grants (FY 07-08) for cleanup of additional properties. In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

On June 19, the City, County and Redwood Community Action Agency formally celebrated the new County contract with the RCAA enabling the County to initiate a restructuring plan which provides the operational funding needed to gain long term MAC operational sustainability. The County Board of Supervisors approved the contract on April 15. In October and December 2007, the City Council in partnership with the County Board of Supervisors allocated emergency stop gap funding to RCAA to bridge critical MAC funding deficits. The MAC restructuring plan centers on closely integrating the MAC into the County's social service network. This restructuring will allow the County to bring a variety of existing State and Federal funding sources directly into the MAC programs.

3. MANDATORY/UNIVERSAL GARBAGE AND RECYCLING COLLECTION

On June 3, the Eureka City Council adopted a Mandatory/Universal Garbage and Recycling collection ordinance. The vote was unanimous and the ordinance became effective on July 3. The ordinance will include the following programs:

1. Universal Curbside Garbage collection
2. Universal Curbside Recycling collection (2 stream rolling cart)
3. Universal Curbside Bulky Item Pick-up (large appliances, furniture, etc).
4. Voluntary Curbside Greenwaste collection

The tentative implementation schedule is as follows:

- ✓ Universal Curbside Garbage Collection (Single Fam. Res.) – Dec 2008/Jan 2009
- ✓ Universal Curbside On-Demand Bulky Item Collection - Dec 2008-Jan 2009
- ✓ Voluntary Curbside Greenwaste Collection – Dec 2008/Jan 2009
- ✓ Universal Curbside Recycling Collection – July 2009
- ✓ Universal Curbside Garbage Collection (Multi-Fam./Commercial.) – January 2010

The delay in the first phase of implementation is due to the need to order and manufacture the carts and special collection trucks (shorter wheel base needed) for our city. The Universal collection rates will not take effect until the services are delivered.

The Universal collection ordinance was adopted by the city because of its potential to bring Eureka closer into compliance with state-mandated recycling and waste diversion laws. The City of Eureka is currently failing to meet State waste diversion mandates under CA legislation AB939 (adopted in 1989) which required all cities and counties in CA to divert 50% of our waste by 2000. Our diversion rate is currently 45%. Moreover, the program has the potential to significantly reduce unsanitary conditions in Eureka resulting from illegal disposal and backyard trash buildup, a problem which is currently causing environmental degradation, blight and public health concerns in city neighborhoods.

Together with our existing programs, it is expected that the City will experience an increase in our diversion rate with the implementation of the Universal collection programs.

4. FIREWORKS 2008

The City wishes to thank the many local citizens and businesses who contributed to the 2008 Fireworks show in Eureka. It is through strong local support, teamwork and generosity that this tradition was kept alive in 2008, and allowed our Eureka citizens and families to enjoy it.

5. HAZARD MITIGATION PLANNING

The City continues to work with other local agencies and jurisdictions to coordinate hazard mitigation planning. In February, the Eureka City Council adopted the Eureka component of Humboldt Area Hazard Mitigation Plan. In 2006, the City of Eureka joined with the County, other local cities and special districts to develop a Regional Disaster/Hazard Mitigation Plan. The process is sponsored by State OES and FEMA. The adopted Plan gives the City of Eureka eligibility for funding opportunities for numerous implementing programs or projects to protect critical infrastructure, including seismic retrofits, levee and shoreline repairs, and storm water improvements. The Plan is a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.).

5. REGIONAL COMPOSTING AND FOOD WASTE DIVERSION FACILITY

The City continues to coordinate efforts with the Humboldt Waste Management Authority on development of a regional food waste digester project. In March, the City Council received a lengthy update from the HWMA on Eureka's Regional Food Waste Diversion project. The City of Eureka has teamed with the HWMA for a feasibility study on developing this diversion facility in Eureka. It is hoped that the facility may be located at or near our existing Wastewater Treatment Plant. The study is expected to be complete in July 2008.

The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct one or more in-vessel digesters in the Humboldt Bay Area for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals and institutions. Methane generated from the process will provide power to the digester machinery, creating a very energy efficient system. Eventually, Eureka will have the capability to introduce residential food waste (pre-consumer) into the diversion system.

Two means of anaerobic digestion are being considered – 1) a stand-alone digester for food waste only, or, 2) a co-digester for the digestion of food waste along with municipal sewage sludge, or dairy manure, and/or fats, oils and grease (collected from grease interceptor tanks at local food facilities). It is expected that the total recoverable amount of pre- and post-consumer food waste may be as high as 7,500 tons per year in the Eureka and the North Humboldt Bay region of Humboldt County. The feasibility study is a necessary step in developing the best project for our city, and toward gaining acceptance of the project in future political, permitting/regulatory, site selection and funding processes.

6. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

7. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, the Humboldt Bay Harbor, Recreation and Conservation District, the State Coastal Conservancy, RCAA and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. The study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study analyzed several options and is now being reviewed and explored further by the coalition and the community.

8. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

9. PARCEL 4/PALCO MARSH

The City was recently notified by the State Coastal Conservancy that they will record an Offer To Dedicate (OTD) agreement with the Audubon Society which will terminate the City's options and ability to utilize Parcel 4 for Coastal Dependant Industrial uses. The OTD was approved by the Conservancy Board in June, and the city now looks forward to working with the Audubon Society. The City had been working with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. The City had been unable to successfully market the property for development due primarily to access constraints. The City had previously viewed Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel.

10. SECURITY FOR REDEVELOPMENT PROJECT AREAS AND OLD TOWN

The Eureka Redevelopment Agency currently contracts with a private security firm to patrol and provide security in Old Town Eureka and nearby Redevelopment Areas. The local security firm of Pacific Coast Security has been patrolling the area continuously since November 2005. The authority to seek security for the Old Town Eureka area was initially approved by the Eureka Redevelopment Agency in September 2005. The City Manager's office administers the program, and the firm works closely with the Eureka Police Dept. to ensure that their services continue to meet any changing needs. The City Council and Redevelopment Agency recognize that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for upgraded security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. The ongoing patrols are also necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. The ongoing high crime rate has the potential to undo the work the Agency has already accomplished during the time it takes the Agency to complete redevelopment activities in the area. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for ongoing patrols to supplement existing police patrols.

11. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. In 2007, the Dept. attended a weeklong "exercise-based" tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries. The Special Projects office focuses primarily on public information roles and serves as the Public Information officer when the City's Emergency Operations Center is activated. As previous earthquakes and winter storms have proven, ongoing training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is scheduled in 2009.

12. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. In May 2007, the City Council approved the Commission's recently completed public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for August 19, September 16 and October 21, 2008. The City Manager's office serves as the Commission's primary liaison with the City

13. BACKYARD COMPOSTING BINS

In 2008, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County.

14. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

15. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

16. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. A Universal/Mandatory recycling collection program is scheduled to take effect in July 2009. The program currently takes glass, plastic and aluminum containers, tin and other bi-metal containers, plastic bags, newspaper, white and colored paper, junk mail, magazines and cardboard. We have approximately 1200 households participating in the program. All recycled materials are collected by the City Garbage Company and then hauled to the Recycling Processing Center in Samoa (operated by the Eureka/Arcata Community Recycling Center). The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and has recently implemented a more efficient two-stream collection/processing system.

17. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

18. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

19. FULLY AUTOMATED GARBAGE AND RECYCLING COLLECTION

In 2008, the City begins its fourth year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle.

The City is also working to automate its curbside recycling collection system. The City is considering a mandatory/universal collection program, which if adopted, will enable the city to issue rolling recycling carts (instead of the existing stackable bins). These carts would correspond to an automated collection vehicle, and thus continue our efforts to greatly reduce injuries and insurance claims, and enable a safer, more cost effective and efficient system of collection in the City.

20. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The recycling bins are located near existing City garbage cans, and are collected about 3 times per week, or as needed. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for these recycling opportunities.

21. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

City of Eureka
Community Development Department
2nd Quarter, 2008 Report

The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

Administration Division

The Director of Community Development is Kevin R. Hamblin, AICP. Kevin can be reached at 441-4164 or khamblin@ci.eureka.ca.gov

Current Planning/Permitting Division

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen Goetz. Sidnie can be reached at 441-4265 or solson@ci.eureka.ca.gov and Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Attached to this report is a list of all applications pending in the Department.

Long Range Planning Division

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land

use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or rwall@ci.eureka.ca.gov

Rob will be completing long range projects that have been pending before our Department, which include:

Gulches and Greenways Draft Ordinance

Vitale General Plan Amendment

St Joseph's Hospital Rezone and Plan Amendment

Indianola Annexation

Elk River Wildlife Trail

County General Plan Update/Forster Gill Subdivision

2009 Housing Element

2010 Census

Long Range Planning has worked with the Planning Commission subcommittee regarding the draft Gulches and Greenways Ordinance. The subcommittee was comprised of Planning Commissioners Ron Kuhnel and Dean Kessler. As of January 14th, 2008, the sub-committee is now comprised of Steven Avis and Ron Kuhnel. A rough draft of the Gulches and Greenways Ordinance was presented to the Planning Commission on October 8th, 2007. The Community Development Department was asked by the Planning Commission to provide a draft ordinance worthy of public hearing/input January of 2008. Based on significant interest of the Draft Ordinance by the California Department of Fish and Game, the Ordinance had been tentatively rescheduled to be heard by the Planning Commission in March of 2008. The central reason for the delay was that the Department of Fish and Game was to provide written comments on the Ordinance by February of 2008.

Cal Fish and Game's late involvement of the Ordinance can be attributed to a restructuring of their staff which now includes a coastal area planning component. Cal Fish and Game has begun to take a more active role in governmental policy and plan formulation with various North Coast municipalities and agencies, Eureka included.

The March hearing date was not met. Comments were received from CDFG on May 22, 2008. To date, staff is still revising the document and expects the draft Ordinance getting a Planning Commission hearing date in September or October of 2008.

The proponent for the Vitale General Plan Amendment is contemplating a larger project that may encompass the adjacent daycare center. For the purposes of the CEQA, the applicant is revising the application, site plan, and traffic analysis. Staff is currently drafting the Initial Study which is likely to result in the adoption of a Mitigated Negative Declaration. The request involves rezoning property in the vicinity of St. Joseph's Hospital (Dolbeer St.) from residential to Hospital Medical.

St Joseph's Hospital is currently expanding their facilities to include a large parking area which entails utilizing properties that are currently zoned and planned for residential land uses. The Hospital has applied to change the zoning and General Plan designation of the property. Parking facilities are conditionally permitted within the RS-6000 Zoning District. Saint Joseph's has applied for a conditional use permit in order to be able to break ground on the parking lot prior to the zone change taking effect. The Hospital is requesting HM or Hospital Medical zoning for the properties adjacent to the facility. The City Council approved the Hospital's General Plan Petition in April of 2008. It is expected that the zone change and plan amendment will be finalized this fall.

The Elk River Wildlife Trail is still in its background environmental report stage. Staff continues to work with SHN Consulting Engineering and Geologists and Gary Bird, AICP, of the City of Eureka on this project.

As most City department heads are aware of, the Forster-Gill subdivision is well within its administrative draft EIR process timeline. Staff has attended scoping and community meetings regarding this very large project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance. Regarding the County General Plan Update, Rob has drafted a lengthy response to the County's draft circulation element and infrastructure report. Rob will continue to monitor the progress and effects the County's planning efforts will have on the City of Eureka.

The Historic Preservation Element has been adopted. The element was presented to the City Council on July 1, 2008. The Element becomes effective in August of 2008.

Interest in the Indianola area annexation is still being expressed at County General Plan Update/Outreach meetings. Staff will work with the City Manager and Planning Director for an appropriate course of action on this topic.

The 2004, City of Eureka Housing Element will expire in 2009. Staff has begun to prep for this endeavor. Rob is expected to dedicate much of 2008 on the completion of the Housing Element.

The Community Development Department was involved with the Census Bureau's LUCA Program (Local Update of Census Addresses). Rob attended workshops on the LUCA program regarding the sharing and comparison of federal and local address data. Riley Topolewski of the Engineering Department supervised the update of the census addresses with the help of a paid GIS intern. The project was completed by the spring of 2008. Long Range Planning staff will be available, and expects to contribute to the 2010 Census.

Environmental Planning Division

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and

documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or lshikany@ci.eureka.ca.gov

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows which will reduce negative impacts to water quality, is more economical to operate, and will meet future capacity requirements for planned land uses within the project area. Staff continues to work with the Engineering Department and our consulting engineer on permitting Phase 1 of the project.

PALCO Marsh Phase 1A: We have submitted a letter to the Coastal Commission addressing their concerns regarding the potential for the Phase 1A project to result in dioxin-related impacts to Humboldt Bay, and requesting that they resume processing of our coastal development permit in; we await their response. We are also waiting on a response from the North Coast Railroad Authority regarding the lease agreement to allow the City to manage Railroad Marsh (and the railroad berm adjacent to Maurer Marsh) for purposes of the Enhancement Plan and for general maintenance and public safety purposes in perpetuity. Our efforts to control the common reed in Railroad and PALCO Marshes are progressing nicely, with minimal and stunted re-growth observed this spring.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte Street to Hilfiker Lane generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of completing a complex CEQA/NEPA environmental review for the project. Information on the project is posted on the Community Development Department's web page.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance and amend the Coastal Development Permit for the construction of a section of Waterfront Drive between "G" and "J" Streets. Environmental studies have been initiated.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff continues to work with RCAA on the implementation of this ongoing grant-funded project, and will be conducting the CEQA review and obtaining project permits. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Tuluwat Restoration Project: This project, proposed by the Wiyot Tribe on their Indian Island property, will re-establish the Tuluwat Village World Renewal Ceremony, provide a venue to educational and cultural field trips, protect sensitive cultural and archaeological resources and improve surrounding salt marsh. The project includes debris removal; partial remediation of contaminated soil; public access improvements; construction of several buildings to facilitate the World Renewal

Ceremony and public access; and ecological or salt marsh and upland habitats. The Planning Commission approved the conditional use permit for the project, and the Tribe is pursuing other required permits and hopes to undertake the contaminated soil remediation this portion of the project this summer. Staff will continue to work with the Tribe as they proceed to implement this project.

Simpson Remediation Project (Del Norte and Railroad Avenue): Staff is working with Simpson, their consultant and the Regional Water Quality Control to permit the remediation of the dioxin at this site. This project will occur in conjunction with the tidal channel dredging portion of the PALCO Marsh Phase 1A project.

G&R Metals Remediation Project: Union Pacific intends to conduct contaminated soil remediation activities on both the upland and tideland portions of this property, requiring a coastal development permit from the City as well as the State. Staff is working with the applicant and other agencies to permit and facilitate completion of this project.

In addition to the project noted above, Staff continues to work with the Engineering, Public Works and Redevelopment Departments on an on-going basis to facilitate the implementation of their many projects by assuring CEQA compliance, and providing permitting and monitoring assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.

Enforcement Division

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance. A list of current violations is attached to this report, along with a list showing violations which were resolved during this quarter. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Projects by Planner and Status (regardless of dates)

For the Period 4/1/2008 thru 6/30/2008

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
C-10-94 Lost Coast Brewery LOST COAST BREWERY / MICRO 123 W 3RD ST	PENDING	Sidnie Olson
CDP-05-006 Greg Pierson 75 unit apartment complex 2168 TYDD ST	2/18/2005 PENDING	Hidden View apartments, Tydd Street. Sidnie Olson
PI-05-002 Eureka Bayfront One, LLC Parking Indenture	6/20/2005 PENDING	Bayfront One parking Indenture Sidnie Olson
SV-05-001 City of Eureka Bucksport paper street vacation 1955 Hilfiker	7/8/2005 PENDING	Bucksport paper-streets, street vacation. Sidnie Olson
SV-05-002 City of Eureka Myrtle Ave between 5th & R Streets Myrtle between 5th & R	7/21/2005 PENDING	Myrtle Ave between 5th & "R" Streets Sidnie Olson
TA-05-003 City of Eureka Clark District Combining District	8/25/2005 PENDING	Clark District Combining District, zoning overlay Rob Wall
CDP-05-015 City of Eureka, Trails Committ new public trail	8/25/2005 PENDING	Public trail from ERWA to Truesdale Rob Wall
TA-05-001 City of Eureka Safe & Sober Home Ordinance	8/25/2005 PENDING	Safe & Sober Home Ordinance Sidnie Olson
TA-05-002 City of Eureka, Historic Prese Historic Preservation Ordinance	8/25/2005 PENDING	Historic Preservation Ordinance modification Rob Wall
CDP-05-017 EUREKA, BAYFRONT ONE LLC Bayfront 2	10/3/2005 PENDING	Bayfront 2 Sidnie Olson
CDP-06-003 Security National Properties Marina Center Project First Street	3/7/2006 PENDING	MARINA CENTER Sidnie Olson

**Projects by Planner and Status (regardless of dates)
For the Period 4/1/2008 thru 6/30/2008**

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
LCP-06-001 Security National Properties Marina Center Project First Street	3/7/2006 PENDING	MARINA CENTER Sidnie Olson
M-06-003 Humboldt County Office of Edu CDP HCOE Educational Resource Center 665 MYRTLE AVE	5/2/2006 PENDING	HCOE merger Rob Wall
CDP-06-008 CDP & Env for Humb Moving and Storage 6700 Highway 101	5/3/2006 PENDING	 Lisa Shikany
GPP-06-003 VITALE, JOHN R & KATHLEEN A TR 2745 DOLBEER ST	5/5/2006 PENDING	 Rob Wall
C-06-005 Wiyot Tribe removal of invasive ground cover & plant Indian Island	6/8/2006 PENDING	 Lisa Shikany
R-06-002 CDP & Env for Humb Moving and Storage 6700 Highway 101	6/14/2006 PENDING	 Lisa Shikany
CDP-06-0012 COLBURN, ROBERT B & SHARON K T additional metal bldg w/ six new pkg. sp 722 W WASHINGTON ST	9/20/2006 PENDING	Colburn warehouse Sidnie Olson
HPO-07-0002 BARRY SMITH CONSTRUCTION 413 sq. ft. addition 3140 F ST	1/5/2007 PENDING	 Rob Wall
HPO-07-0003 BIGGER, DAVID SM remodel 1413 D ST	1/30/2007 PENDING	 Rob Wall
CDP-07-0003 City Engineering Department C Street projects 4 C ST	4/16/2007 PENDING	Fisherman's Terminal Building, C Street Plaza, Market Square Sidnie Olson
AA-07-0008 C Street Projects 4 C ST	4/16/2007 PENDING	Design Review for C Street projects Kristen Goetz

Projects by Planner and Status (regardless of dates)

For the Period 4/1/2008 thru 6/30/2008

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
M-07-0003 Ernie Weston Merge properties BROADWAY	4/23/2007 PENDING	 Sidnie Olson
SIGN-07-0017 Fin-n-Feather Pet Shop Fin-n-Feather Sign 2926 G ST	5/25/2007 PENDING	 Kristen Goetz
GP-07-0002	6/25/2007 PENDING	 Rob Wall
R-07-0002 VITALE, JOHN R & KATHLEEN A TR Rezone-Medical Offices 013-171-015& 014 2745 DOLBEER ST	6/25/2007 PENDING	 Rob Wall
SD-07-0001 RUTLEDGE, MARY L UW Minor subdivision 3447 CALIFORNIA ST	6/26/2007 PENDING	 Sidnie Olson
CDP-07-0005 SIMPSON INVESTMENT COMPANY Soil Remediation former Eureka Plywood 1200 W. DEL NORTE	7/3/2007 PENDING	 Lisa Shikany
V-07-0014 STEVENS, JAMES D & MARGARET M Rear yard setback 1413 J ST	7/25/2007 PENDING	 Rob Wall
HPO-07-0007 Stephen Albright alteration of a structure (windows) 1521 3RD ST	8/21/2007 PENDING	 Rob Wall
V-07-0018 David Cobb Variance for front yard setback 1402 M ST	10/2/2007 PENDING	 Sidnie Olson
AA-07-0070 SIGGINS, RALPH UM Demolition of garage 314 HENDERSON ST	11/20/2007 PENDING	 Kristen Goetz
LLA-07-0004 RUTLEDGE, MARY L UW Lot Line Adjustment 3447 CALIFORNIA ST	12/14/2007 PENDING	 Sidnie Olson

Projects by Planner and Status (regardless of dates)

For the Period 4/1/2008 thru 6/30/2008

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
COMP-07-0006 RUTLEDGE, MARY L UW one parcel 3447 CALIFORNIA ST	12/14/2007 PENDING	 Sidnie Olson
SDU-08-0001 FISHEL, PAUL R UM 424 W EVERDING ST	1/16/2008 PENDING	 Kristen Goetz
AA-08-0002 JORDAN CONSTRUCTION replace windows with french doors 836 L ST	1/22/2008 PENDING	 Kristen Goetz
C-08-0001 PINTO, KEVIN & CAROL L,HWJT tree removal 2110 S ST	2/1/2008 PENDING	 Rob Wall
GP-08-0001 st josephs hospital rezone for medical 2730 DOLBEER ST	2/12/2008 PENDING	 Rob Wall
C-08-0002 St Josephs Hospital parking lot 2730 DOLBEER ST	2/12/2008 PENDING	 Kristen Goetz
GPP-08-0001 st josephs hospital rezone for medical 2730 DOLBEER ST	2/12/2008 PENDING	 Rob Wall
SIGN-08-0005 Tuesday Morning Wall and tenant sign on freestanding 800 W HARRIS ST	2/20/2008 PENDING	 Kristen Goetz
CDP-08-0002 EUREKA, RESCUE MISSION CR new building project	3/25/2008 PENDING	 Kristen Goetz
C-08-0004 EUREKA, RESCUE MISSION CR new building project	3/25/2008 PENDING	 Kristen Goetz
AA-08-0018 Eureka Paving Company Site review for parking ADA compliance 1040 MYRTLE AVE	3/26/2008 PENDING	 Kristen Goetz

Projects by Planner and Status (regardless of dates)
For the Period 4/1/2008 thru 6/30/2008

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
LCP-08-0001 City of Eureka EMC clean-up	4/8/2008 PENDING	LCP EUR-MAJ-1-07 Sidnie Olson
TA-08-0001 Pierson Co TA for signs 800 W HARRIS ST	4/9/2008 PENDING	Sidnie Olson
R-08-0001 ST, JOSEPH HOSPITAL OF EUREKA rezone to medical use 2730 DOLBEER ST	4/21/2008 PENDING	Rob Wall
V-08-0006 Paul Nicholson reduced parking for h/c 1040 MYRTLE AVE	4/21/2008 PENDING	Kristen Goetz
AA-08-0033 Angela Jubb wall signs 3022 BROADWAY	5/6/2008 PENDING	Kristen Goetz
PI-08-0001 Parking Indenture 1040 MYRTLE AVE	5/12/2008 PENDING	Kristen Goetz
C-08-0006 Parking Indenture 1040 MYRTLE AVE	5/12/2008 PENDING	Kristen Goetz
COMP-08-0001	5/23/2008 PENDING	Sidnie Olson
AA-08-0041 DEXTER, GORDON R & VIRGINIA M replace siding 1104 H ST	6/4/2008 PENDING	Kristen Goetz
LCP-08-0002 City of Eureka Recertification of entire IP	6/12/2008 PENDING	This is the recertification of the ENTIRE LCP; The state Coastal Commission case number is LCP EUR-MAJ-1-07 Sidnie Olson
AA-08-0044 Oberon Grill, LLC Wall Sign 516 2ND ST	6/20/2008 PENDING	Rob Wall

Projects by Planner and Status (regardless of dates)
For the Period 4/1/2008 thru 6/30/2008

Project Applicant Project Name Site Address	Date Applied Date Status of Project	Date Date Comments Planner
SIGN-08-0019 Oberon Grill LLC Wall Sign 516 2ND ST	6/20/2008 PENDING	 Rob Wall
M-08-0001 Tom DeAge Merger of property 1099 W 14TH ST	6/25/2008 PENDING	 Sidnie Olson
AA-08-0045 WILL ADAMS DESIGN REVIEW HOUSE ADDITION 24 CLARK	6/25/2008 PENDING	 Rob Wall
AA-08-0046 John Hall new awning sign 236 G ST	6/25/2008 PENDING	 Rob Wall
HPO-08-0006 WILL ADAMS DESIGN REVIEW HOUSE ADDITION 24 CLARK	6/25/2008 PENDING	 Rob Wall
AA-08-0047 Anna Lee signs and repaint building 4 W 4TH ST	7/3/2008 PENDING	 Rob Wall
SIGN-08-0021 Anna Lee signs and repaint building 4 W 4TH ST	7/3/2008 PENDING	 Rob Wall
AA-08-0049 Verison Wireless 272 HARRIS	7/7/2008 PENDING	 Sidnie Olson
HPO-08-0007 CHET AND BARBARA OGAN addition of porch 811 O ST	7/8/2008 PENDING	 Rob Wall
AA-08-0051 Rainbow Self Storage Site Plan Review, Phase II 105 Indianola Road	7/14/2008 PENDING	 Sidnie Olson
65 Project(s) Found		PROJ

City of Eureka
ACTIVE CASES - by Officer

Case No.	Opened	Type Sub-Type	Assign Status	Site Address and Parcel	Owner/Resident
VIO-06-	8/3/20	J ZONING VIOLATIONS	Kristen Goetz SUSPENCE	006241009	GRACE, DONALD O MMSE
<i>Case Name</i>		Timber harvest			
<i>Description</i>		(8/3/2006 17:33 lsm) California Department of Forestry (Heather Brent, Trinidad Unit) looked at the site today, and determined that the harvest was conducted in violation of the Forest Practices Act. Specifically, it was an illegal timberland conversion. CDF is pursuing the violation.			
		(9/5/2006 15:06 LDS) Spoke with Heather Brent, CDF. A warning letter will be sent generally stating that if conversion activities had occurred in conjunction with the tree removal, it would have triggered the need for a conversion. Thus, and future development could potentially be a violation of the Forest Practice Act unless Grace obtains a conversion from CDF. Therefore, ANY DEVELOPMENT ON THIS SITE SHOULD BE REFERRED TO CDF PRIOR TO APPROVAL.			
VIO-06-	6/8/20	J ZONING VIOLATIONS	Kristen Goetz Active	1 14TH ST 005161006	PRIMEAU, ROBERT H & BRANNON DP
<i>Case Name</i>		make shift shed w/tarps & brush/ refrigerator on lawn			
<i>Description</i>					
VIO-07-	11/29/	J ZONING VIOLATIONS	Kristen Goetz Active	7 5TH ST 001144003	MADSEN, JAMES T
<i>Case Name</i>		Signs w/o Design Review			
<i>Description</i>					
VIO-08-	2/14/2	J ZONING VIOLATIONS	Kristen Goetz Active	1 6TH ST 001253021	WAGNER, DAVID A & MELINDA E TP
<i>Case Name</i>		Junkyard			
<i>Description</i>					
VIO-06-	12/12/	J DEBRIS AND GARBAGE	Kristen Goetz Active	1 B ST 004145005	WILKERSON, JIMMIE C
<i>Case Name</i>		build up of garbage, solid & auto hazard waste			
<i>Description</i>					
VIO-07-	1/19/2	J ZONING VIOLATIONS	Kristen Goetz ACTIVE	1 BAY ST 002182006	WADE, GERALDINE P
<i>Case Name</i>		Junkyard			
<i>Description</i>					
VIO-08-	1/23/2	J ZONING VIOLATIONS	Kristen Goetz Active	Bayshore Way 007112001	KIRKPATRICK, EDWARD L
<i>Case Name</i>		Recycling Business in NR zone			
<i>Description</i>					
VIO-06-	2/15/2	J ZONING VIOLATIONS	Kristen Goetz ACTIVE	4 BROADWAY 302171023	FIGAS, ROBERT L & KATHRYN L CO
<i>Case Name</i>		const. of structure w/o permits			
<i>Description</i>					
VIO-07-	7/9/20	J ZONING VIOLATIONS	Kristen Goetz Active	4 BROADWAY 302171023	FIGAS, ROBERT L & KATHRYN L CO
<i>Case Name</i>		Fill Materials placed on property			
<i>Description</i>					
VIO-08-	4/11/2	C ZONING VIOLATIONS	Kristen Goetz Active	1 CALIFORNIA ST 004106001	JOHN, ALLEN INSURANCE AGENCY I
<i>Case Name</i>		work without permit, no AA			
<i>Description</i>					

City of Eureka
ACTIVE CASES - by Officer

Case No.	Opened	Type Sub-Type	Assign Status	Site Address and Parcel	Owner/Resident
VIO-07-	9/20/2	J ZONING VIOLATIONS	Kristen Goetz Active	3 D ST 010271011	BROWN, MARK A & KATHLEEN 1000 Eureka Ave, Mark Brown
	<i>Case Name</i>	operating comm'l bus in residential neighbrhd			
	<i>Description</i>				
VIO-07-	4/24/2	k ZONING VIOLATIONS	Kristen Goetz Active	1 E ST 004254001	HUMBOLDT, CO ASSOC FOR DETAPINE
	<i>Case Name</i>	4 apts where 3 permitted; reduced req'd parking			
	<i>Description</i>				
VIO-07-	8/23/2	k ZONING VIOLATIONS	Kristen Goetz ACTIVE	2 E ST 010196004	STRONG, BRADLEY & STILLIVANT AVE
	<i>Case Name</i>	Boarding house > 6 persons			
	<i>Description</i>				
VIO-07-	5/15/2	J ZONING VIOLATIONS	Kristen Goetz ACTIVE	2 HARRISON AVE 013171004	COAST, FEDERAL CREDIT UNION
	<i>Case Name</i>	parking spaces too small			
	<i>Description</i>				
VIO-07-	8/20/2	k ZONING VIOLATIONS	Kristen Goetz Active	Highway 101 501241008	FKS, INVESTMENT COMPANY LLC
	<i>Case Name</i>	parking lot and fill			
	<i>Description</i>				
VIO-08-	6/24/2	k ZONING VIOLATIONS	Kristen Goetz Active	2 HILLSDALE ST 004163015	BECKERDITE, ROB & ERICA HWIT
	<i>Case Name</i>	Satellite dish over prop line			
	<i>Description</i>				
VIO-07-	8/20/2	k ZONING VIOLATIONS	Kristen Goetz Active	Hodgson & Williams 010261010	GRACE, DONALD O MMSE
	<i>Case Name</i>	setback for >6' fence			
	<i>Description</i>				
VIO-07-	6/16/2	k ZONING VIOLATIONS	Kristen Goetz Active	1 HODGSON ST 011204018	MCCALL, EDNA ID
	<i>Case Name</i>	Junkyard			
	<i>Description</i>				
VIO-07-	8/20/2	k ZONING VIOLATIONS	Kristen Goetz Active	Indian Island 405021008	KUHNEL, RONALD W & MELENIE A H
	<i>Case Name</i>	Construction of structure w/o permit			
	<i>Description</i>				
VIO-07-	8/16/2	J ZONING VIOLATIONS	Kristen Goetz Active	1 J ST 005105008	STEVENS, JAMES D & MARGARET M
	<i>Case Name</i>	higher traffic & constant noise			
	<i>Description</i>				
VIO-07-	5/23/2	J ZONING VIOLATIONS	Kristen Goetz Active	1 M ST 005166011	COBB, DAVID K UM
	<i>Case Name</i>	above ground water tank			
	<i>Description</i>				

City of Eureka
ACTIVE CASES - by Officer

Case No.	Opened	Type Sub-Type	Assign Status	Site Address and Parcel	Owner/Resident
VIO-07-	8/17/2	h ZONING VIOLATIONS	Kristen Goetz Active	3 P ST 002031009	CALIFORNIANS, FOR ALTERNATIVES
	<i>Case Name</i>	Convert res to office and reduced off-st. parking			
	<i>Description</i>				
VIO-05-	11/15/	s ZONING VIOLATIONS	Kristen Goetz Active	1 S ST 006031002	SHWAIKA, WILLIAM T & NANCY L T
	<i>Case Name</i>	Junk Yard et al			
	<i>Description</i>	garbage and debris, abandoned vehicles, auto parts, living in structure w/o water, water theft, vector			
VIO-07-	6/17/2	h ZONING VIOLATIONS	Kristen Goetz Active	3 SUMMER ST 009186008	VALENZUELA, MARY D UW
	<i>Case Name</i>	Junkyard			
	<i>Description</i>				
VIO-07-	7/12/2	J ZONING VIOLATIONS	Kristen Goetz REF TO CITY	1 W HARRIS 008052014	PIERSON, LOUISE,TR
	<i>Case Name</i>	construction equip on unpaved portion			
	<i>Description</i>				
25	Case(s)	with	no		

CODE ENFORCEMENT CASES CLOSED (BY OFFICER)

For the Period 4/1/2008 thru 6/30/2008

Case No	Opened Closed	Type SubType	Assign Status	Site Address Parcel Number	Owner Resident
VIO-08- 0010	5/19/2 008 5/21/2 R 008 B Case Description	C ZONING CVIOLATIONS pig and chickens	Kristen Goetz Active	1931 A ST 004145007	MCCURDY, WILLIAM L K & SUSANNE
1	Cases Closed from	4/1/200	T	6/30/200	



EUREKA – A VICTORIAN SEAPORT

ENGINEERING DEPARTMENT

Activities and Status Report First Quarter 2008

Summary of Activities

1. Administration

Department Transition

In the first quarter of 2008 the City Engineer, Brent Siemer's last day with the City was March 22nd. A transition plan has been developed to maintain continuity of leadership for the department and oversight of the various projects that he is managing.

County General Plan Update

We continue to work with County of Humboldt Planning and Public Works staffs as they develop a Transportation Management Plan in response to the traffic impacts associated with unincorporated development adjacent to the City of Eureka.

2. Construction Division

In the first quarter of 2008 construction was completed on two projects, one project was bid, one other project continued construction activities, and engineering design continued on fourteen additional projects. There continues to be one vacant Assistant Engineer position in the Construction

Division, as well as the vacant City Engineer position whose workload has been incorporated into the Construction Division.

3. Development Division

Development has been very busy on a few large private developments and many smaller developments.

4. GIS Division

During the first quarter of 2008, CDBG grant 2 is currently wrapping up with its primary focus being mapping to support our Wastewater Collection System and Stormwater Program. The GIS Division is planning a new, multifaceted web-portal in the forth coming fiscal year.

5. Traffic/Signals Division

In the first quarter of 2008, construction of the Seventh Street bike lane has been completed. This completes the bike lane couplet from Broadway to Myrtle Avenue and improves pedestrian access at the intersection of 7th Street and Myrtle Avenue.

6. Property Management

During the first quarter of 2008, Property Management has continued to grow and develop while overseeing additional Capital Improvement Program Projects.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Dimitar Dimitrov

The following projects were completed in the first quarter of 2008:

1. **Parking Lot Lighting Upgrade 2007 (\$178,113)**
This project replaced parking lot lights and poles at 10 locations throughout the City. (McKenna, Moody). Colburn Electric, contractor.
2. **Water Improvements 2007 (\$121,334)**
This project replaced water valve clusters at nine locations. (McKenna) RAO Construction, contractor.

The following projects are currently in construction:

3. **“C” Street Surcharge Grading – Phases 2 and 3 - \$391,000**
The final phases of the “C” Street Development will be completed when the Phase 1 material surcharge has reached its targeted compaction limit. Construction is anticipated to be completed by the end of calendar year 2008. (Gierlich, Martindale, SHN Consulting Engineers & Geologists). Mercer-Fraser, contractor.

The following projects were awarded construction contracts:

4. **“C” Street Pile Driving - \$300,000**
This work will install the piling supports for the future foundations of the Fisherman’s Building and the “C” Street Market Square stage area. Construction is anticipated to begin in July 2008. (Gierlich, Martindale, Whitchurch Engineering). West Coast Contractors

The following projects are in design:

5. **“C” Street Development Project - \$4,400,000**
The redevelopment of the foot of “C” Street by the City has been broken into a number of project phases to be built in sequence. (Gierlich, Savage, Martindale). The phases are as follows:

- a. **Fisherman’s Terminal Building - \$2,400,000**

Construction of a 16,151 s.f. structure adjacent to the Fisherman’s Dock with 15,700 s.f. dedicated to fish processing and coastal dependent businesses; and 1,600 dedicated to a retail seafood business and café. Construction is anticipated to begin in October 2008 and be completed in summer, 2009. (LaPortre and Cleek, Architecture, Whitchurch Engineering, structural).

b. Public Parking Lot - \$350,000

Construction of a 41 space (including 2 handicap accessible spaces) public parking lot immediately south of the Fisherman's Terminal Building. The parking lot will be landscaped and include the installation of amenities consistent in number, scale, and style as those on the existing Boardwalk and "F" Street pedestrian plaza. Construction will begin in the spring of 2009 and be completed concurrent with the opening of the Fisherman's Terminal Building. (LaPortre and Cleek, Architecture, SHN Consulting Engineers & Geologists).

c. "C" Street and Market Square - \$935,000

Reconstruction of "C" Street from First Street to the Boardwalk along with a 17,000 s.f. market square (plaza). This pedestrian oriented plaza area will include the installation of street furniture consistent in number, scale, and style as those on the existing Boardwalk and "F" Street pedestrian plaza. The Square will also contain a stage area, Madaket ticket booth, outdoor dining areas, umbrella stands for market events and an anchoring system for a 60-foot by 120-foot removable tent. Construction will begin in the summer of 2008 and be completed at the same time as the Fisherman's Terminal Building. (SHN Consulting Engineers & Geologists).

6. Proposition 50 funded Phase 1 of Martin Slough Interceptor (\$2,572,000 Grant funding + \$8,000,000 City/HCSO shared portion = \$10,572,000)

The City received State of California Proposition 50 grant funding to construct Phase 1 of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main interceptor pipeline from the 'O' Street lift station to the Golf Course lift station. Contract negotiations with HCSO to determine the cost sharing and financing details of the project construction are ongoing and anticipated to be finalized mid-2008. Final design of Phase 1 will be completed in early 2008; however construction will not begin until early 2009, after contractual cost sharing and construction financing have been finalized, and acquisition of easements has been finalized. (Gierlich, SHN engineers).

7. Water Reservoir Maintenance and Security Project – Phase 2 (\$1,110,000)

Phase 2 has been divided into two schedules of work:

Schedule A (\$400,000): Replace pumps & motor controls (\$200k); Emergency generator building and emergency generator (\$200k).

Schedule B (\$710,000): Perimeter fence hardening (\$50k); New entry gates and driveways (\$65k); Reservoir security fence (\$85k); Security lighting (\$70k); Access

road and slope repair (\$360k); Misc. security improvements (\$40k); Misc. site improvements (\$40k).

Future Phase 3 will consist of repainting the interior reservoir roof structural members (\$200,000). Construction for all phases is anticipated to be completed by mid- year 2010. (Gierlich, Travie Westlund & OLA engineers).

8. **Anode Bed Replacement of Cross Town Interceptor (\$40,000)**
This is a continuing maintenance project on the cathodic protection system of the Cross Town Interceptor Sewer. A corrosion evaluation is scheduled for summer, 2008. Design and construction of the anode bed replacement will be dependent on the results of the corrosion evaluation. (Sorensen).
9. **Biosolids Dewatering Facility – (\$4.5 M)**
This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. Construction of the first phase consisting of a slab and metal building, piping and pumps, and interim bio-tube dewatering facility is scheduled for summer, 2008. (Gierlich, Yerby, SHN and Brown and Caldwell, engineers).
10. **High Zone Water Pump Station (approx. \$500,000)**
This project consists of the design and construction of a new pump station and piping to replace the existing pumps used to fill the High Tank water reservoir. It will also provide a redundant backup system to the new High Water Tank. (Dimitrov)

The following projects are undergoing preliminary design and environmental review:

11. **Waterfront Drive Extension Project – Del Norte to Hilfiker (\$12,000,000)**
The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated by spring 2008. (Siemer, Shikany, North State Resources, Oscar Larson & Associates)
12. **Waterfront Drive Connection – Phase II “G” to “J” Streets (\$3,600,000)**
This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete and the NEPA is in process. (Siemer, Savage, Shikany, SHN Consulting Engineers & Geologists).
13. **BISC Floating Dock - \$450,000 (State Funded)**
City staff is working with the State of California to design and permit a new floating dock fronting the Boating Instructional Safety Center. These floats will be used to launch crew shells and small water craft as well as provide berthing for the Fish and Game’s Albacore. (Siemer, Savage, HSU Center Arts).
14. **Martin Slough Enhancement Project - \$4,400,000**
The City of Eureka and the Redwood Community Action Agency (RCAA) have been completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin.

\$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction the first phase of the project, replacement of tidegates. (Siemer, Savage, RCAA, Winzler & Kelly Consulting Engineers)

15. 4954 Lundblade Drive - \$50,000

The City is working with the property owner to stabilize a slope failure on this property that appears to have been partially precipitated by the discharge from a public storm drain. The design and construction work will be expedited to implement a solution before the winter rains are expected. (Siemer, Gierlich)

The following projects are continuing:

16. Martin Slough Interceptor Phase 2 (\$12,000,000)

Final design of Phase 2 of the Martin Slough Interceptor project, consisting of a pump station, force main, collector sewers, and demolition of up to 5 lift stations, is anticipated to be completed by December, 2008 and should be ready for construction anytime thereafter once construction financing has been secured. (Gierlich, SHN and Brown and Caldwell engineers).

17. Wastewater Facilities Plan and Program- Phase 1 (\$200,000)

The Wastewater Facilities Plan will determine the current condition and capacity of all components of the wastewater collection, pumping, and treatment system. This plan may result in the development of several long term capital improvement programs, one of which will identify the phased expansion of the wastewater treatment plant. This first phase of the program focuses mainly on the wastewater collection and transport system. Completion of the entire program is anticipated to be done in additional phases, and will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight, Brown and Caldwell engineers).

18. Wastewater Facilities Plan and Program- Phase 2 (approximately \$600,000)

Phase 2 of the Wastewater Facilities Plan will evaluate the Elk River Regional Wastewater Treatment Facility, unit process by unit process, to determine the current condition and capacity of all components. The evaluation will result in the development of a long term capital improvement program for expansion of the treatment facility to accommodate the projected growth in the Greater Eureka Area for the next 20 years. (Gierlich, Knight, Brown and Caldwell engineers).

TOTAL: 18 Projects, \$55 Million capital improvement value

Longer Term Projects:

A. Mad River Pipeline Phases 4-6

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

- B. **Sunny Ave and 14th & 'P' Embankment Repairs (\$400,000)**
Preliminary Construction Plans were completed in October, 2003, and have been placed "on the shelf." Construction funding for the projects has not been identified. (Gierlich) SHN, engineers
- C. **Railroad Crossings (\$100,000)**
This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending State funding availability. (Siemer)
- D. **North Eureka Gateway Transportation Enhancement Grant (\$1,500,000)**
This proposal is on hold. The proposal would enhance State Route 101 from Airport Road to "V" Street as a entrance gateway boulevard street with street trees, landscaped medians, sidewalks, street lighting and bike lanes. A prior proposal fro \$800,000 from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful no longer supports the project and Caltrans will not sponsor the project without strong community support. (Siemer)
- E. **Sewer Lift Station Upgrades (\$300,000)**
This continuing maintenance project will upgrade various sewer lift stations and pumping facilities on a yearly prioritized basis. The next project will focus on replacing the air-pots at the Del Norte @ Broadway lift station. (Sorensen)
- F. **SCADA System Program (unknown cost at this time)**
This program is anticipated to create and implement a citywide Supervisory Control And Data Acquisition (SCADA) system. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The citywide SCADA system will be designed to provide centralized control and monitoring of pump stations, reservoirs, and other mechanical systems (Angi Sorensen, Darrell Bailey, Veronica Hernandez).
- G. **Extended Fuel Storage Facility (unknown cost at this time)**
The increasing number of emergency backup generators at City facilities has created a shortage of emergency fuel storage in the event of an extended emergency. This project will identify the fuel storage requirements, and will study various locations for locating additional fuel storage and dispensing facilities to decentralized emergency fuel storage for City facilities. (Gierlich, Martindale, Bruce Young)
- H. **Commercial Street Fuel Facility and Underground Storage Tank Removal (\$650,000)**
This project consists of underground fuel tank removal and soils remediation, and construction of an above-ground fuel facility at the foot of Commercial Street. Construction schedule is dependent on securing construction funding. (Gierlich, Savage) SHN, engineers.

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka (Gierlich).

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development (Dimitrov).

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner. (Angela Martindale)

Development Division

Tiffany Peerson

Gary Boughton
Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (0)
2. Building Permits, (66 permits, some with several reviews).
3. Certificate of Subdivision Compliance Descriptions, (5)
4. City Referrals (17).
5. Coastal Development Permits, (1).
6. Conditional Use Permits, (2).
7. County of Humboldt Referrals, (4).
8. Descriptions for City Projects, (1)
9. Design Review Applications, (19).
10. Development Coordination, (0)
11. Encroachment Permits (39).
12. Insurance Reviews, (435, some with several reviews).
13. Lot Line Adjustments, (7).
14. Requests for Service or Complaints, (3)
15. Sewer Permits, (6).
16. Special Permits, (0).
17. Street and Alley Vacations, (0)
18. Street Tree Reviews, (4)
19. Tentative and Final Parcel Maps, (0).
20. Tentative and Final Subdivision Maps, (5).
21. Traffic Referrals, (2).
22. Traffic Reviews, (24).
23. Variances, (14).
24. Water Permits, (5).
25. Special Events Permits (10).

Keep Eureka Beautiful has been instrumental in assisting property owners with funding, permitting and installation of Street Trees along several streets in Eureka. They play a pivotal role in the vision for a tree lined City. Permitting is necessary to insure trees are appropriate for use, do not damage underground utilities, do not cause pedestrian or traffic safety problems, and do not hinder above ground utility accessibility.

Some residents have installed Street Trees without the benefit of reviews and permits, and they may now risk damage to their underground utilities and may cause pedestrian or traffic safety problems.

Regional Transportation Projects

1. Eureka-Arcata Corridor Improvement Project

Engineering staff made a number of presentations to the City Council on the Draft Environment Impact Report/Statement for the project and assisted the Council in preparing formal comments to the document. (Siemer)

Long Range Transportation Planning

1. Greater Eureka Transportation Strategy Plan

The Greater Eureka Area Traffic Model was completed and distributed earlier this spring. The City of Eureka, County and Caltrans are now working with a traffic consultant to develop a “micro” traffic model of various intersections along Route 101 and on City streets to determine long-range project needs and opportunities. This second phase is expected to be completed in 2009. (Siemer)

2. Humboldt County General Plan Update - Infrastructure Impact Fees

Engineering staff continues to work with County Planning and County Public Works staff as they develop a fee structure to mitigate the traffic impacts of future development. This program will assess fees on new development and implement improvements to the transportation network. (Siemer)

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Downtown Parking Assessment District Task Force

The City Council has created the Parking District Number One Task Force to advise the Council on the operation and possible expansion of the parking district. Engineering Division staff is providing support to the task force which will be presenting its preliminary recommendations to the City Council on October 16, 2007. (Siemer, Parrott)

2. Capital Improvements Program

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2008-2013 CIP will be reviewed by the Planning Commission in February 2008 prior to the Council's FY 2008-09 Budget deliberations.

3. City Council

Staff attends the twice monthly Council meetings to answer questions Council may

have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

4. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project.

5. Design Review

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts.

6. Development Coordination Committee

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.

7. Emergency Operations

Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.

8. Humboldt County Association of Governments Technical Advisory Committee

Staff attends monthly meetings coordinating county agency needs for transportation, pedestrian and bicycle projects.

9. Humboldt County Liaison Committee

Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.

10. Insurance Review

Staff reviews insurance certificates and endorsements for all Engineering contracts and for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way.

REMIF has now required the City of Eureka to raise the minimum insurance coverage for contracts, encroachment permits and other special permits from \$1,000,000 to \$2,000,000.

11. Open Space, Parks and Recreation Commission

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.

12. Parking Place Commission

Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.

13. Planning Commission

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.

GIS Division

Riley Topolewski

The following projects or tasks have either been completed or are currently underway during the first quarter of 2008.

- **ArcGIS Server**

The City of Eureka, GIS Division has budgeted the purchase of ESRI's ArcGIS Server coupled with Freeance Web. Arcgis server is a complete and integrated server-based GIS. It comes with out-of-the-box, end user applications and services for spatial data management, visualization, and spatial analysis.

ArcGIS Server offers the following advantages:

- Lower cost of ownership through centrally managed, focused GIS applications that can scale to support many users.
- Browser-based access to GIS.
- Integration with other enterprise systems such as customer relationship management (CRM) or enterprise resource planning (ERP) systems using industry-standard software. ArcGIS Server provides the foundation for geospatially enabling a service-oriented architecture (SOA).
- Support for interoperability standards in both the GIS domain (Open Geospatial Consortium) as well as the broader information technology (IT) domain (W3C).
- Ability to create custom applications using .NET or Java.

Freeance Web is an industry-leading solution for creating web mapping sites. Freeance has out-of-the-box tools, such as map tips, layer grouping, image linking, geocoding, redlining, map tabs and more in your ArcGIS Server Web sites.

- **CDBG Planning and Technical Assistance: Phase 2**

The work items for GIS Services Phase 2 are currently underway. The wastewater laterals have been mapped for the entire City of Eureka. Building footprint mapping of commercial and industrial properties is underway. Now that delivery of our new 6" color orthophotography has occurred, mapping of impervious surfaces can begin. Said mapping will include feature datasets representing pavement, curb, sidewalk and drop curbs, in addition to various other features. Work will also begin soon on development of a city-wide Engineering and utilities viewer.

- **Coordinated Web-GIS Project**

The new web-GIS portion of the economic development web portal released by the Humboldt County Prosperity Network has been an on-going, coordinated effort between City of Eureka, City of Arcata and County of Humboldt GIS staff. The interactive mapping interface allows for the user to conduct parcel-based queries related to land use, natural resource, coastal related issues, hazards, jurisdictional boundaries as well as other general map themes such as aerial photography and topographic information.

- **GIS Division Internship**
The GIS Division currently employs a GIS Intern. Eric Zimmerman began work in March and has already made a tremendous impact on the workflow and abilities of the City of Eureka's GIS activities. He is a valuable resource and an asset to the Engineering Department. Currently, the GIS Intern is mapping water meter locations, stormwater culverts and stormwater drainage inlets.(ON HOLD)
- **Wastewater Modeling Project**
Digital datasets describing HCSD's wastewater infrastructure have been created and delivered to Brown and Caldwell. With these datasets complete, wastewater modeling for the City of Eureka can be achieved.
- **Parcel Database Updates**
Updates to the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources. Ongoing.
- **Stormwater Infrastructure Inventory**
Development of stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. (Ongoing)
- **City of Eureka Sidewalk Areas**
Approximately 75 percent complete. Digital representation of outdated City of Eureka walk area map. On hold.
- **Web GIS Application Development**
Ongoing development of GIS web applications to support various projects.
- **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Conduct GPS Field Surveys**
Plan, prepare, conduct and post-process GPS field surveys. A survey-grade GPS solution has been implemented in the City of Eureka Engineering Division. The division now has the capabilities necessary to conduct real-time kinematic(RTK) GPS surveys. These types of surveys will greatly increase the efficiency with which the division. (Ongoing)
- **Aerial Flight 2007**
The GIS Division is managing the new aerial flight for the City of Eureka which was conducted on April 2nd. The new photography is color, 6 inch resolution with updated topographic data. This flight covered more than twice the geographic area of our previous 2002 flight. The aerials are always a popular product for all departments within the city. The aerial flight final deliverables are now available for use.

Traffic/Signals Division

Sheila Parrott

Dan Moody

The following projects are undergoing preliminary design:

1. Harris and Central Traffic Signal - \$175,000

This project will construct a new traffic signal at the intersection of Harris and Central. Design is scheduled for FY 07-08 with construction to follow. Proposition 1B funding has been received and construction is expected in FY 08-09. (Parrott, Moody).

2. Parking Meter Conversion Project - \$250,000, FY 2007-08 construction

This project will involve the metering of six (6) additional downtown parking lots and the increase of meter fees from \$0.05 to \$0.25 per hour. All meters will be converted from mechanical to electronic fare collection. Proposals for this project have been received and installation is anticipated in fall of 2008. (Parrott, Moody)

3. Improvements at 6th Street & Myrtle Avenue - \$130,000±, 2008-09 construction

A joint construction project with Caltrans will include the installation of median islands in Myrtle Avenue, islands in 6th Street, street lighting, and striping. These enhancements are intended to increase pedestrian and vehicle safety. Construction is anticipated to be completed by summer 2008. (Parrott, Moody)

Longer Term Projects:

1. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force submitted its recommendations to the City Council for the operation and possible expansion of the parking district. Further action is pending filling the vacant City Engineer position.

2. Traffic Safety Commission

The City Council adopted an ordinance to create the Traffic Safety Commission. Staff is now preparing the education program for the new commissioners. Further action is pending filling the vacant City Engineer position.

3. Eureka-Arcata Corridor Project

Caltrans is expected to complete the EIR/EIS by fall 2008.

4. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG and Caltrans entered into a memorandum of understanding (MOU) for completion of the Greater Eureka Area Traffic Model (GEATM) which will be used for coordinated regional traffic forecasting by each entity. The strategic plan will ultimately result in the identification of future traffic impacts associated with development

and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts.

5. Underground Utility Conversion

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction. The project will be completed in advance of Caltrans' scheduled overlay/restriping project.

6. Regional Transportation Plan Update— HCAOG has begun the 2008 Update of the Regional Transportation Plan. We will be incorporating the City's 5-Year CIP and Pavement Management System into the updated regional plan. While this plan has not been historically used to allocate regional transportation funds, it does provide for some "posturing" among all the agencies (i.e. illustrates agencies with the greatest needs). However, future funding by the California Transportation Commission may expect regional ranking of projects based on safety and congestion.

7. Regional Non-Motorized Transportation Planning Project – HCAOG has begun the Regional Non-Motorized Transportation Planning Project. Engineering staff is representing the City of Eureka for the 2008 Update of the Pedestrian Needs Assessment. This project also includes project development on the Hammond Trail segment into Arcata and on the Annie and Mary Trail between Arcata and Blue Lake.

8. Eureka-Arcata Trail Feasibility Study— Follow up on feasibility study to develop a trail between Eureka and Arcata (the study found it to be infeasible along the existing NCRA tracks). Activists are still pursuing the trail, suggesting that it be implemented instead of the Eureka-Arcata Corridor Improvement Project citing 30,000 potential trips annually (as compared with 45,000 **daily** vehicle trips in the corridor).

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. Two traffic collisions this quarter resulted in the replacement of signal components. The collision at Harris and Harrison required a complete rewiring of the intersection and new LED lights. The collision at Myrtle and Harrison required the replacement of three signal heads and signal pole.

2. Traffic Studies

A revised traffic study has been submitted this quarter for review for the Balloon Track Mixed Use Development.

3. Grant Applications

Two applications for Highway Safety Improvement Program Grant funding have been submitted. These grants will fund the installation of protected left turn lanes for southbound E and F Streets at Harris Street including new signal heads, signal arms and detector loops, and the installation of guardrail on Campton Road.

4. Parking Items

The Parking Place Commission has been short one commissioner this quarter and two sessions were canceled due to lack of quorum.

5. Alliance with EPD Traffic Officers

Monthly meetings with Tony Zonatti, EPD continue in a effort to maintain a working relationship with Traffic Operations. Current traffic related issues include requests for traffic control devices, locations for placing radar speed trailers, pedestrian safety, and parking zones.

6. Other

In addition to the items listed above, regular items processed during the quarter included:

- 10 Special Event Requests
- 5 Work Orders for new signs and/or parking controls
- Project Referrals
- Collision pin map and report filing
- Complaints and inquiries

Property Management Division

Lisa Savage

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. **New Leases/Licenses**

No new leases or licenses were negotiated during the first quarter.

2. **Lease/License Renewals and Terminations**

No leases or licenses were renewed during the first quarter.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the first quarter in excess of 150 hours were served at the Zoo and the Marina.

SWAP – SWAP performed a two day clean up of City property. Forty cubic yards of garbage was removed from Mauer Marsh and Parcel 4.

Eureka Municipal Airport – The City has received a grant to resurface the runway, taxiways and repaint the markings as identified in the Airport's Capital Improvement Program. The grant which is funded through California Aid to Airports (CAAP) is for \$100,000 and requires a ten percent match by the City.

4. **Facilities Inspection**

Facilities inspections for 2008 are scheduled to begin in the second quarter.

5. **Real Property Work Completed**

Five service/work requests were completed during the first quarter.

The following projects are in final design:

2. Fisherman's Terminal Building – 17,000 s.f.

Four businesses have tentatively committed to lease space in the Fishermen's Terminal Building which will be located adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café.

The following projects are undergoing preliminary design and environmental review:

4. Martin Slough Enhancement Project - \$4,400,000

The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits and construction of the first phase of the project, replacement of tidegates. RCAA is proceeding with the environmental document. This project will ultimately reduce the period of flooding in the slough, especially across the Golf Course. The principle landowner is interested in selling to City and the City is willing to accept if acquisition is 100% grant funded (the grazing lease should easily cover maintenance and operational costs). (Savage, RCAA, Winzler & Kelly Consulting Engineers) (No Change)

5. Salt Marsh Restoration, \$250,000, 2009 construction

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. This project will require redesign as negotiations with the property owner have resulted in a new site being targeted for creation of the new salt marsh. (Savage, SHN Engineers and Geologists)

Property Acquisition – The property owner, Security National, has expressed a willingness to work with the City to use the Dinsmore site for our mitigation, provided Security National receives a larger share of the mitigation credits. We will need Council approval before proceeding with further negotiations. This will involve State Lands, a Tidelands Agreement and possible payment from Security National for those tidelands. (No Change)

Revised Mitigation Plan –SHN has completed a revised mitigation plan for the entire Dinsmore Site. SHN will also work with HSU to develop a long term project to monitor the wildlife adjustments to the new salt marsh.

Revised Permit and Mitigation Credit– We will need to revise the Coastal Commission and Fish and Game permits and obtain mitigation for future salt marsh impacts. We will also need revised permits from the USACOE and the Harbor District. (No Change)

Construction – Grading normally takes place in fall with planting the following spring. Germination and propagation of the salt marsh plants would start this spring as soon as the revised permit is approved. (No Change)

Longer Term Projects:

9. Fisherman's Terminal Cranes

The four (4) jib cranes on the Fisherman's Terminal Wharf have not performed satisfactorily since their installation last year. The Engineering Division sought out, and contracted with, Ederer, LLC, who will provide professional field inspection, troubleshooting and repair services. (No Change)(Savage)

Memo

To: David Tyson, City Manager
From: Valerie Warner, Finance Director
Date: June 30, 2008
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of April through June, 2008:

Sales Tax Revenues: Sales tax totaling \$1,596,847 was received for the quarter ending June 30, 2008. This amount represents a 4% decrease compared to the same quarter last year.

Investment Reports: A quarterly investment report was prepared for the City Council. As of June 30, 2008 the fair value of all cash & investments totaled \$17,307,728, at an average yield-to-market of 3.26% and an average maturity of 1.78 years.

Finance Advisory Committee: This committee was quite active during the Spring. The HSU student survey on funding options for Problem Oriented Policing was completed and delivered to council by the students. Chairman Ogden presented committee recommendations for revenue measures to council as well as a sub-committee report on budget. Long-time committee member Travie Westlund resigned and was replaced by Bruce Rupp.

Innovation in Department U.S. Bank's *Bill Consolidator* functionality was implemented and has proved to increase efficiency as expected. In addition, a new provider of merchant services has enabled the utility counter staff to eliminate one step in processing credit card payments, cut the cost of accepting credit card payments and finally has allowed us to automatically charge authorizing customers' cards for their monthly water and sewer fees.

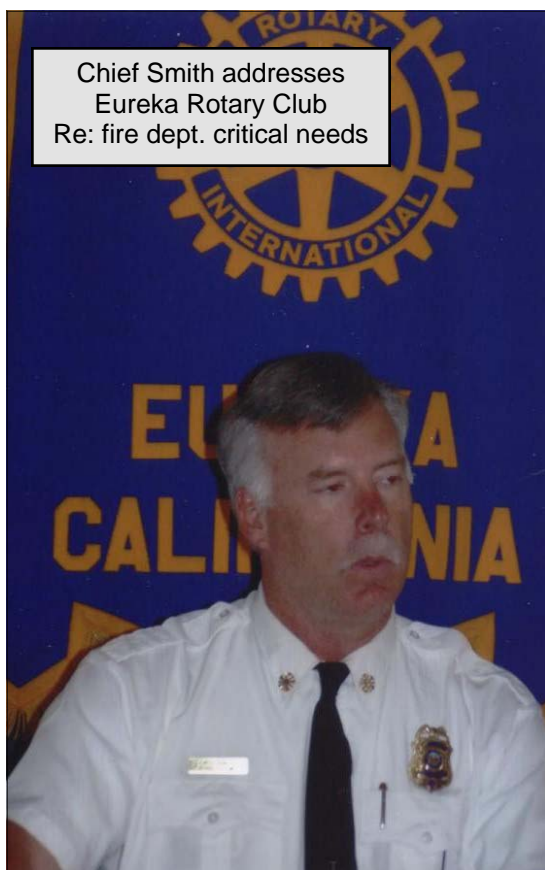
The Information Technology division migrated the City's website to an in-house server, eliminating the cost of housing the website on the vendor's server and improving staff's efficiency when editing the website.

The Information Technology division implemented an automated help desk application several months ago to facilitate tracking outstanding problems users are experiencing and assuring those problems are resolved as quickly as possible. The users are adapting to using the help desk, but staff still continues to receive as many requests for service either via email, telephone or while passing in the hallway. During the 2nd quarter of 2008, 387 help desk tickets were completed by IT staff and that doesn't include the requests for service which don't come through the help desk.

Staff Training Two members of the Finance staff attended a one-day class offered by the California Redevelopment Association on Finance administration of Redevelopment Districts. One member of the Finance staff attended a one-day training on preparation of SB90 claims.

New Fee Schedules Implemented City staff analyzed their costs and proposed fee increases to council. Council approved the new fee schedule and staff prepared to implement the new fees at sites throughout the City on July 1, 2008.

Quarterly Report: April - June 2008



Chief Smith addresses
Eureka Rotary Club
Re: fire dept. critical needs



EFD personnel support suppression efforts
at the "Humboldt Fire" near Chico



Rescue Systems I Course held at EFD's
Regional Public Safety Training Facility



239 West Cedar

MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: July 15, 2008

Re: Quarterly Report- Second Qtr. 2008

The second quarter was dominated by budget-related activities and events; most notable were the results and community's comments associated with the Fire Suppression Fee Assessment survey. Additionally, we spent considerable time educating the community as to our personnel, equipment, and facility needs as a lack in these needs places us in a precarious position due to the potential of system failure. It is important to note that we had a number of positive accomplishments during this quarter including our filling of a number of critical vacancies, drill facility improvements, and State-Certification for specialized rescue training.

The period began on a very serious note with the Council directing staff to explore the feasibility of a Fire Suppression Assessment. The project, coordinated by the Special Projects Manager, Gary Bird, was conducted by SCI Consulting Group (SCI) with the primary purposes of the study to:

1. Evaluate property owners' and voter's support, desires, and priorities with respect to the City of Eureka Fire Department.
2. Measure the relative level of support and priorities of the property owners and voters in the City.
3. Measure the level of property owners' and voter's support for fire protection and emergency services proposed by the City.

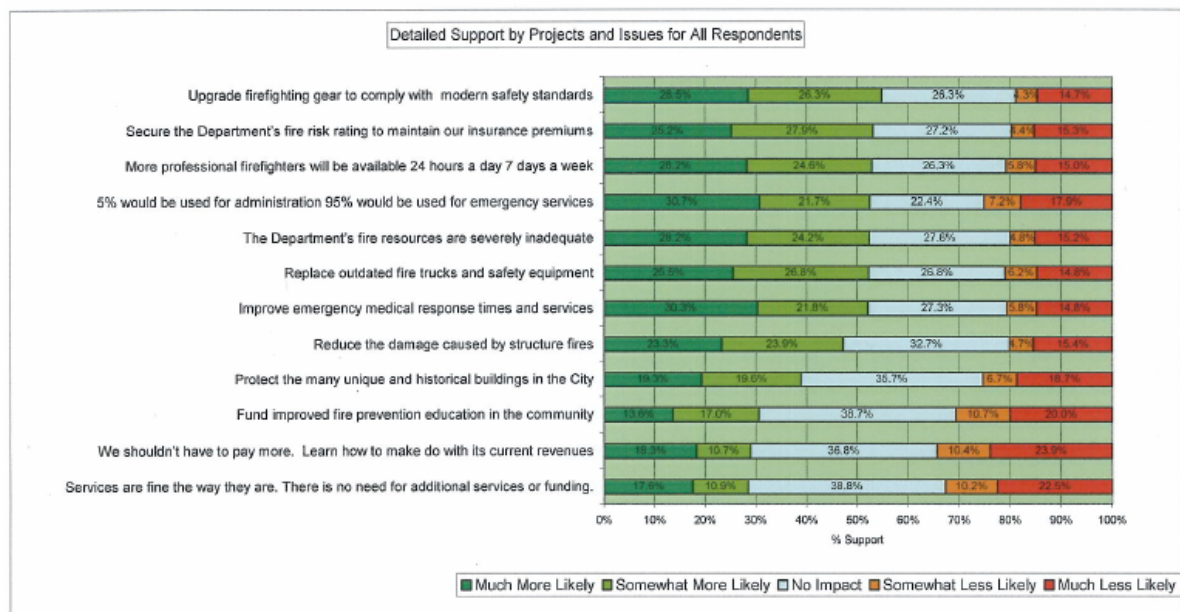
The survey was sent in April and provided an informational overview of the city's fire protection and response system. It proposed rates of \$70, \$100, and \$135 per single family unit, with each parcel having the proposed assessment noted on their survey. The survey found the overall weighted ballot support for the proposed funding measure at the rate of \$70 was 39.6% of those surveyed, at the rate of \$100 was 35.1% of those surveyed, and at the rate of \$135 was 27.9% of those surveyed. These survey results clearly demonstrated that there was insufficient support of a local funding measure for fire protection and emergency services. Although the survey results found that support is currently low, the results also demonstrated that property owners and residents still highly value their local fire protection and emergency services. The study recommended that the City develop and deliver an informational community

outreach effort to better educate its citizens as to the department's issues and needs.

The survey also identified that the property owners and voters would be somewhat more likely to support a measure if it would:

- Upgrade firefighting gear to comply with modern safety standards.
- Secure the Department's fire risk rating to maintain our insurance ratings.
- Ensure that more professional firefighters will be available 24 hours a day 7 days a week.
- Ensure that only 5% of revenue raised would be for administration and 95% be used for emergency services.
- The department's fire resources are severely inadequate.
- Replace outdated fire trucks and safety equipment.
- Improve emergency medical response times and services.

FIGURE 10 – PROPERTY OWNER SUPPORT LEVEL



Items that the survey identified that the property owners and voters were less than like to support included:

- Reduce damage caused by structure fires.
- Protect the many unique and historical buildings in the City of Eureka.
- Fund improved fire prevention education in the community.
- "We shouldn't have to pay more. Learn to make do with its current revenues."
- "Services are fine the way they are. There is no need for additional staffing or funding."

Due to lack of support, the Fire Assessment Fee process was shelved for the time being. However, the Department continues to meet with members of the community in an effort to better educate its citizens of its critical needs as evident by the photos on this report's cover page.

On a related note, and as documented in Chief Yarnall's attached report, we were challenged by a facility equipment failure this past quarter. As Chief Yarnall explains, it caused an emergency expenditure and a facility shut-down for several days. But, through the assistance of Public Works, and a generator being donated by Sheriff Gary Philps, we are now back in service. I continue to work on facility use agreements with Humboldt Fire District #1 and the Humboldt County Office of Education in an attempt to provide long-term maintenance funding for our classroom as well as a shared training facility and related equipment.

Through Council's support and enhancement of our employee benefits, we are now seeing a renewed interest in becoming a member of EFD. We have successfully filled a vacant fire captain (1) and fire engineer (2) positions. In doing so, we have filled these critical vacancies that have been unfilled for some time. In the fire captain's case, we filled the vacancy with a returning Fire Captain II who had left our agency approximately one year ago. I am encouraged by this trend and look forward to being at historical staffing levels by fall of 2008. However, I will continue to work on enhancing our staffing levels to those identified in the Standards of Response Coverage Study of 2007.

EFD continues to search for grant opportunities in an effort to obtain critical training and equipment that it can't fund via the normal budgetary process. Currently, EFD is implementing past grant success via the FY07 Homeland Security Grant Process, which is funding the delivery of a Rescue Systems 1 course and the procurement of required training site equipment. Through this endeavor, we received State certification of our drill site for the delivery of future Rescue Systems 1 and Confined Space Rescue courses. With this certification, we are one of only 40 training facilities within California certified to offer such critical training. During the third quarter of 2008, we will continue to research the feasibility of accepting the recent offering by the Governor's Office of Emergency Services to place a "medium" rescue tool trailer, (and the associated training of 27 personnel to the "Medium" Urban Search and Rescue (USAR) level), in the Humboldt Bay Area. We are currently researching the development of a "regional approach" to accepting this opportunity with the Eureka, Humboldt Fire District #1, and Arcata Fire District sharing in the responsibility of such an endeavor. With HFD #1 and Arcata having committed to the concept, I am now working with EFL #652 to secure their support so that we can move ahead in the development and planning phases.

In closing, it appears that we are close to implementing the County-Wide Fire Department Numbering System. Eureka and the Humboldt Fire District #1 have been working on the adoption and implementation of the Humboldt County Fire Chief's Numbering system. The system standardizes the apparatus numbering systems across the counties' 40+ fire agencies. In doing so, it incorporates a system that not only identifies from which agency a unit is responding; it also identifies the specific "Type" of unit and its capabilities. Eureka and Humboldt Fire have taken the system a step farther and have agreed to adopt the system using a single agency format, thus mirroring our current response configuration and eliminating the need and expense of transitioning unit numbering to a single

agency numbering system later. Our employees are anticipating the training and implementation of the system over the next 60 days or so.

During the second quarter, we saw our incident related workload remain rather constant as compared to the previous quarter. During this period however, we had several challenging fires in single family residences, both generating Mutual Aid requests and personnel recalls via a "2nd Alarm" response by EFD and HFD #1. A special thanks goes to Arcata Fire District for responding twice during the second quarter to our 2nd Alarm request to back-fill our Headquarters station for subsequent incidents. With the increasing need for additional resources on scene, we will be required to lean more upon the County Master Mutual Aid Agreement and our EFD/HFD #1 Alarm Assignment to place a safe number of fire fighters on the scene of these emergencies. In return however, we will be asked to support our neighbors in their times of need, thus expanding our "Fire Protection System" to a regional one.

I encourage you to review Chief Yarnall's and Chief Gillespie's quarterly report as I am sure that you will find them informative.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "E. Smith", is positioned below the text "Respectfully submitted,".

Eric M. Smith

**EUREKA FIRE DEPARTMENT
FIRE PREVENTION BUREAU
2008 Second Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: BILL GILLESPIE, ASSISTANT CHIEF/FIRE MARSHAL
DATE: July 16, 2008
PERIOD: April 1-June 30, 2008

NARRATIVE:

On April 3 & 4, Captain II Goodlive and I attended a leadership conference at the Red Lion Inn with a number of other Eureka personnel. The conference was taught by Chief Cochran of the Atlanta Fire Department, and sponsored by Humboldt Fire District #1.

In April, Captain II Goodlive attended and successfully passed CSFM Prevention 3B in Monterey. Captain II Goodlive has completed the classes required for him to function in the role of Prevention Captain II. He does have one last remaining class, Prevention 2C. Though not necessarily mandatory, he has expressed an interest in completing this final class in his CSFM Prevention track.

The Community Improvement Team is composed of city staff having code enforcement responsibilities which meet every other month to discuss common problem occupancies. The CIT met during May. Numerous properties were discussed. 322 W. Del Norte remains at the top of the CIT list for locations needing clean-up or abatement. An agreement had been put in place with representatives of 322 W. Del Norte during late March providing a stringent timeline for cleanup and correction of the many code issues. April 4th, the residence was raided by the Humboldt County Drug Task Force. Following that raid, the building was tagged as unfit to occupy by the City of Eureka Building Department, based on the Building Department's ability to enter rooms that were previously blocked by occupants. Exterior work and cleanup was encouraged to continue, but no further progress was made. This case and property went before the City of Eureka Building Appeals Board for public hearing on June 27, 2008 with the goal of ordering the abatement of the residence by demolition, and cleaning of the property. The property is currently in escrow, with the prospective buyer wishing to demolish the building following completion of escrow. The Appeals Board required that the building be abated no later than September 2008.

The CIT team is also working to abate the public nuisance at 3204 Summer St, the site of a fire during this quarter. Efforts continue on this property.

During this quarter EFD investigators formally conducted six fire investigations, five to structures and one to a vehicle, totaling 62 hours of investigative time. Of the fires, five were undetermined, and one was accidental.

In June, Firefighters Boham, Montalbin, and Freeman, and Engineer Launius attended CSFM Investigation 1A in Arcata. Tuition was paid by EFD. Boham, Montalbin, and Freeman have all expressed interest in becoming shift investigators.

During the month of June, Eureka Fire Department began a proactive effort to identify properties within the city that were overgrown with weeds and brush, and notify owners to abate such weeds. Residents of the city were notified via press release through the local media of the effort. During the month of June, EFD personnel identified more than 87 properties within the city needing weed abatement. First Notice letters were sent out, and 14 of the properties have already mowed their weeds and grass, and their cases have been closed. Inspections will be ongoing through the summer months.

On May 30, 2008 I sent an Order & Notice to Security National requiring abatement of weeds and grass on the properties commonly referred to as the Balloon Track. Security National was responsive to the notice, and purchased a tractor and mower to abate the property. Due to delays in transportation, actual mowing did not begin until June 30, 2008. The purchase of the equipment will allow Security National to more frequently mow and maintain their property at the Balloon Track.

Chief Smith, Captain II Goodlive, and myself met with the City Attorney and other City staff regarding an effort to reduce weeds on the railroad right of way. This project was pursued and progress was made a few years ago, but no further maintenance has been done by the railroad. Captain II Goodlive has begun researching all properties owned by the railroad and others, including the City. This project is ongoing.

Fire Prevention Personnel were busy during the month of June with fireworks booth and storage inspections. Captain II Goodlive covered the majority of these activities during the month. The wholesale storage for TNT Fireworks was located on Jacobs Avenue this year. Prevention personnel were also busy working on permits and arrangements for the public fireworks display on Humboldt Bay, and the Old Town Fourth of July Festival. EFD worked with EPD Lieutenant Zanoti to develop a joint Incident Action Plan for joint operation on the Fourth of July, as was done last year.

FPB ISSUES:

- Leon Moses, Fire Prevention Inspector has sold his house locally, with an anticipated move from the area later this summer. He has not given a final date that he will be leaving. He has said that he would like to work with his replacement if possible to help bring them up to speed. I have requested that he develop a pass-on guide for a potential replacement person. I have researched the hiring process with Personnel to recruit to fill his position. Because the position is a Temporary/Part Time position, we do not face near the hiring

requirements of a full time position. We are not required to advertise the position if we do not wish to. Currently there are two interested persons, both retired but previously employed by the City of Eureka. Inspector Moses will leave large shoes to fill upon his departure.

- We are working with other City departments on:
 - Waterfront Development Projects
 - 322 W. Del Norte
 - 3204 Summer
 - Code compliance “task force” dealing with specific properties
 - Code compliance with various other occupancies

FIRE PREVENTION BUREAU DATA:

	<i>This Quarter</i>		<i>Year to Date</i>	
<i>Type of Inspection</i>	<i>#</i>	<i>Hours</i>	<i>#</i>	<i>Hours</i>
Code Enforcement	16	8	31	23
License	0	0	1	1
Complaints	0	0	1	1
Construction	9	8	10	16.5
• Alarm Test, EHS		8		
Occupancy	6	4	14	8
• Special: Fireworks:	30	17	31	21
Miscellaneous	3	2.5	10	13
• Vacant Buildings		6		
City Facility	7	15	8	16
<i>Totals</i>	71	68.5	106	99.5

FPB FIRE INSPECTOR:

<i>Type of Inspection</i>	<i>This Quarter</i>	<i>Year to Date</i>
<i>Type of Inspection</i>	<i>#</i>	<i>#</i>
R-1	97	219
R-3, R-3.1, E-3	14	21
R-4	2	2
Commercial	0	0

Weed/Trash Abatement	30	55
Complaint	3	4
Other:		
Fire Alarm	0	0
Sprinkler	0	0
FPB Mtgs. /Classes	2	4
Totals:	148	305

FPB REVENUE:

	<i>Reporting Quarter</i>	<i>Year to Date</i>
R-1 Inspection Fees Billed	2916.70	9905.48
Plans	1607.54	5007.43
Permits	915.86	915.86
Total	5440.10	15828.77

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	<i>Reporting Quarter</i>	<i>Year To Date</i>
Blocks	82	181
Total Businesses	360	721
Commercial Inspections	290	575
Commercial Re-Inspections	81	191
R-1 Occupancies, Engines	0	1

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2008 First Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS
DATE: JULY 16, 2008
PERIOD: APRIL 1ST – JUNE 30TH 2008

PERSONNEL:

The second quarter was again busy with personnel issues and occupied a great deal of my time and efforts. We continued the selection process for the vacancies in the ranks of engineer and captain. I am very pleased with the outcome of the selection processes for both ranks. We have filled the three engineer vacancies with one internal candidate and two candidates from outside of EFD. This is the first time to my knowledge that EFD has conducted an open recruitment for engineer and it worked very well with EFD hiring two very qualified lateral applicants. One was from the local area and the other was from the southern Central Valley. The two outside candidates completed their background screening and began their engineer academy on June 9th and will complete it on July 18th. The in house candidate began filling the position immediately.

The captain's selection process went equally well but with fewer candidates. An assessment center and department interviews were held on May 14th and 15th. All candidates passed the process with the number one candidate being a former EFD Captain II. Captain II Chris Emmons left EFD last August and accepted a position as a Captain with Cal Fire. Chris chose to come back to EFD in part because his efforts and abilities to make positive changes were greater at EFD and with the new contract the compensation differences are much smaller. I am very pleased to have an employee of Chris' caliber return to EFD. His values, commitment to the organization and willingness to work for positive change are all greatly appreciated. Chris completed a one week refresher academy and was placed back on shift.

Suppression also received another returning firefighter after a 10 month absence to the Eureka Police Department. After a refresher academy Firefighter Campillo was placed back on shift and has had a positive effect on our staffing needs.

With the promotion and hiring of new employees Suppression's ability to maintain our minimum staffing of 10 firefighters has greatly improved. Presently Suppression has 34 employees working shift schedules on apparatus. In an effort to reduce overtime expenditures we have placed Acting Captain James Flynn on a flex (floater) schedule where he is not assigned to a specific platoon and selects his shifts that require overtime to meet minimum staffing. This is not an ideal situation and can only be accomplished by a committed and skilled employee.

The ongoing termination appeal process continued with the submission of briefs from both parties. A decision from the hearing officer should be released within the next month.

I would like to again recognize the efforts of the Personnel Department consisting of Susan Christie, Cindi Ricards, Becke Perry and Jill Schoonmaker during the past quarter. They continue to assist EFD in so many ways and most personnel are unaware of their efforts.

TRAINING:

Training this quarter was focused on training academies for firefighter, lateral engineer and captain. All three of these academies were unique and had not been presented previously for lateral or returning employees at EFD so they required significant effort by Training Officer, Chris Jelinek. In addition Chris worked extensively with California State Fire Training to have our Hilfiker Training Site accredited by the State as approved Confined Space Rescue and Rescue Systems 1 sites. This enables EFD to host approved classes locally so we can not only train EFD employees to State standards but also to other agencies within the local area and state. The certification allowed two back to back Rescue Systems 1 classes to be presented in early June to EFD and personnel from other agencies. I would like to mention that two City of Eureka Public Works employees participated in the five day class and I believe appreciated the training. This cooperative efforts between City of Eureka departments pay dividends on day to day operations and will be extremely helpful in major incidents. This training was possible with grant funding.

FACILITIES:

Great progress was made with the construction of the training tower at the Hilfiker Training site. O & M Industries has constructed the training tower utilizing eight shipping containers and a structural steel stair case. O & M Industries' contract is almost complete with a few minor items to complete prior to full use by the fire service. This facility will offer a wide potential of training opportunities that have not been available since the sale of the previous drill tower at the present Costco site. During the quarter small projects have also been completed at the training classroom with the only significant remaining item to complete is the landscaping. EFD is presently looking to outside contributors to assist financially to complete this.

The early 1950's vintage standby generator at Station 3 finally failed catastrophically in June leaving the station without a back up power supply. EFD had received a donation of diesel generators from the Humboldt County Sheriff's Department several years ago but one was not installed at Station 3 due to lack of sufficient funds. Without any back up power the City of Eureka was forced to address the issue immediately. Stan Terris and his staff worked diligently along with an outside electrical contractor to complete the generator installation and upgrade the original electrical panels with the station closure

kept to an absolute minimum. This event demonstrates the need for adequate funding to address on going maintenance issues in aging facilities.

APPARATUS/EQUIPMENT:

The surplus 1986 FMC fire engine was transported to southern California where it is currently being marketed by Fire Trucks Plus, an apparatus broker. The broker revealed that the engine was almost sold but the transaction fell through at the last moment. It is not possible to accurately predict the date of sale of this apparatus. The department's aerial apparatus and ground ladders were inspected and passed their annual inspections.

We have not received any news on the status of our 2008 FEMA grant application for personal protective equipment. If we are successful I would anticipate receiving notification late in the third quarter or early in the fourth quarter.

OTHER:

EFD supported the Engineering and Public Works Departments in the replacement of critical water main valves. Two projects were completed located at Highway 101 at the Eureka Slough Bridge and at Wood and H Streets. Both of these valve replacements required the closing of significant portions of the surrounding water main grid. Prior to the projects a meeting was held between Engineering, Public Works and EFD. The project was described and each agency expressed their needs and concerns. All agencies worked cooperatively to support the overall goal of providing service to the public. The projects went well and when complications were encountered they were resolved with all parties informed. I feel fortunate to be able to have excellent working relationships with Public Works and Engineering where we are all focused on the best positive outcomes for the citizens of the City of Eureka.

SIGNIFICANT INCIDENTS:

Without a doubt the most significant incident related event of the quarter has been the number of wildland fires that have burned wildland and structures. EFD's OES Engine 323 has been on three separate assignments beginning in May. The first was to the Santa Cruz area followed by two assignments to Butte County near Paradise. The last deployment was a result of the widespread lightning event that occurred on June 20th. The engine was deployed very early on June 22nd and at this writing is still assigned. Never in my career with EFD has the OES engine been deployed to a wildland fire in May or been on a single incident for in excess of three weeks. Wildland fire managers have stated that never have they seen this much fire this early in the season. Many of these fires are being contained but others particularly the federal fires burning in the national forest and wilderness areas will continue burning until the rains in October or November come.

With the OES engine on assignment this long staffed with four EFD employees has

stretched our ability to maintain our minimum daily staffing of 10 fire personnel. Personnel have worked additional shifts to cover this need. The additional personnel coming on board will greatly assist in addressing this need if it continues through this active fire season. The event has significantly impacted Suppression's overtime budget however, these labor costs will be fully reimbursed by the State.

EFD has had been requested to send additional resources in the form of local engines and line EMT's but we have declined to due to staffing limitations.

Humboldt County Fire Chiefs Association Incident Report Form for 2008

Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									82	\$746,670
Structures(Resid, Comm, Mobile, Chimney)	15	\$361,500	16	\$374,500	0	\$0	0	\$0	31	\$736,000
Vehicle Fires(Auto, Truck, R.V., Trailer)	4	\$3,300	2	\$6,000	0	\$0	0	\$0	6	\$9,300
Grass/Brush/Trees(Crops, Orchards)	2	\$0	13	\$0	0	\$0	0	\$0	15	\$0
Refuse/Not Classified(Undetermined, Other)	15	\$370	15	\$1,000	0	\$0	0	\$0	30	\$1,370
# Explosions/ Overpressure									1	\$2,000
Rupture (Steam, Gas, Air, Etc.)	1	\$2,000	0	\$0	0	\$0	0	\$0	1	\$2,000
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
# Rescue/Emergency Medical									1010	\$100
Medical (Assist, Call, Treatment)	478	\$100	528	\$0	0	\$0	0	\$0	1006	\$100
Rescue/Extrication	2	\$0	2	\$0	0	\$0	0	\$0	4	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Hazardous Condition/Standby									57	0
Hazardous Condition(Flammable/Toxic)	10	\$0	5	\$0	0	\$0	0	\$0	15	
Faulty Equipment (Electrical, Gas, Oil)	14	\$0	15	\$0	0	\$0	0	\$0	29	\$0
Vehicle Accident (Spill, Leak)	1	\$0	2	\$0	0	\$0	0	\$0	3	
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Illegal Burning(Hazardous, Noxious, Illegal)	0	\$0	1	\$0	0	\$0	0	\$0	1	
Unable to Classify/Not Classified	3	\$0	6	\$0	0	\$0	0	\$0	9	
# Service Calls									144	8700
Person/Public (Person in Distress)	61	\$8,700	49	\$0	0	\$0	0	\$0	110	\$8,700
Person/Public(Water, Smoke, Animal, Other)	5	\$0	9	\$0	0	\$0	0	\$0	14	\$0
Unauthorized/Improper Burning(complaint)	2	\$0	2	\$0	0	\$0	0	\$0	4	
Cover/Move-up(Relocation of Company)	1	\$0	0	\$0	0	\$0	0	\$0	1	
Unable to Classify/Not Classified	8	\$0	7	\$0	0	\$0	0	\$0	15	
# Good Intent Call									278	0
Incident Cleared Prior to Arrival	89	\$0	74	\$0	0	\$0	0	\$0	163	
Wrong Location	21	\$0	18	\$0	0	\$0	0	\$0	39	
Control Burn	1	\$0	5	\$0	0	\$0	0	\$0	6	
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Steam, ETC., Mistaken for Smoke	8	\$0	2	\$0	0	\$0	0	\$0	10	
Hazmat Investigation, Not Founded	2	\$0	2	\$0	0	\$0	0	\$0	4	
Unable to Classify/Not Classified	31	\$0	25	\$0	0	\$0	0	\$0	56	
# False Alarm									81	0
Mischievous False Alarm, Bomb Scare	2	\$0	0	\$0	0	\$0	0	\$0	2	
System Malfunction (PFAS)	1	\$0	3	\$0	0	\$0	0	\$0	4	
Unintentional	3	\$0	3	\$0	0	\$0	0	\$0	6	
Unable to Classify/Not Classified	42	\$0	27	\$0	0	\$0	0	\$0	69	
# Natural Disaster									0	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Other									0	0
Citizen Compliant	0	\$0	0	\$0	0	\$0	0	\$0	0	
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Mutual Aid (Given)	0		0						0	
Mutual Aid (Received)	0		0						0	
Totals	822	\$375,970	831	\$381,500	0	\$0	0	\$0	1653	\$757,470
# Miscellaneous										
Training Hours										
Civilian Injuries or Deaths	0		0						0	
Firefighter Injuries or Deaths	0		1						0	

2nd Quarter Status Report

April 1, 2008—

June 30, 2008

Personnel Department

PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

In preparation for the current Personnel Director's retirement, and the resulting changes in department operations, cross-training of all staff members continues so that any staff member can provide assistance on any topic.

Since 2005, ECEA-represented employees have utilized a Teamsters health insurance plan with an HSA (health savings account). These HSA plans allow employees to accumulate funds to be used for health insurance costs while employed and after retirement. In July, 2007, all other City employees were offered the option of an HSA plan or a traditional plan. Because HSA plans are new and unfamiliar to many employees, the initial HSA plan enrollments were fairly low. In the year since the HSA plan has been available, Administrative Technician II Jill Schoonmaker has been working individually with employees to show them the benefits of the HSA plan. In addition, during the new enrollment period in June, 2008, Jill made several group presentations to employees, and followed up with them on an individual basis. Due to all of Jill's efforts to educate employees about the benefits of an HSA plan, the number of City employees enrolled in the HSA plan increased from fourteen (14) to sixty (60)! We received many positive comments from employees (and spouses) who really appreciated Jill's individual assistance and her group presentations.

For several years, Personnel has had the goal of implementing a computerized New Employee Orientation system. That goal has finally been realized. Administrative Technician II Jill Schoonmaker has created Power Point programs for each employee group, with corresponding notebooks. The programs can be accessed on Personnel Public Share, so employees and their family members can refer to the computer program or the hard copy notebooks as needed whenever questions arise. In addition, the computer program and the information in the notebooks can be easily updated as necessary. The new employees who have utilized the new system were very complimentary of the process.

Prior to the First Floor remodel of City Hall in 2006, the Personnel Department did not have adequate space to efficiently organize and archive all of the documents we are legally required to retain. Since returning to City Hall in January, 2007, Personnel staff has been reorganizing all department files for maximum efficiency, which will provide organized access to all current and archived files, as well as a methodical system for annual purging according to policy.

Our Personnel Department frequently utilizes the expertise of other agencies' employees for our recruitment and testing processes, and assists those agencies in turn. This quarter, Sr. Personnel Analyst Cindi Ricards served as a panel member for the County of Humboldt Personnel Department for the position of Payroll/Personnel Specialist.

One of the functions of Personnel is to resolve issues for the City at the lowest level, and it is essential that Staff remain up to date on new laws and regulations affecting the duties we perform. In May, 2007, three members of the Personnel staff attended Firefighters' Bill of Rights (FBOR) training sponsored by the Eureka Fire Department. FBOR became law on January 1, 2008, and this training will assist staff as they deal with any disciplinary issues within the Fire Department under the new FBOR regulations.

Also in relation to disciplinary actions, Personnel staff has been working with the City Attorney and outside legal consultants to develop a new disciplinary appeal procedure that will better serve both the employees' and the City's interests. The City's current procedure has not been updated in some time, and does not reflect the changes that have occurred in this area in the intervening years.

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Fire: Fire Captain , Chris Emmons. Fire Engineers, Patrick Byers and Jonathan Chambers. Fire-fighter, Jason Campillo.

Public Works-Recreation (various classes): Ryndie Azevedo, Justin Bell, Chris Corcoran, Jessica Haayer, Natalie Kessenich, Schuyler Kirsch, Devon O'Leary, Devin Pearl, Corinne Rushing, Heather Shelton, Holly Sisson, Paul Sotelo, Jon Swanson, Cheryl Thompson and Kathleen Whiteley.

Public Works-Harbor: Temporary Aides; Sherman Stephen and Trevor Michel.

Public Works-Water Dist: Temporary Maintenance Workers; Emmanuel Ford and Mario Zuniga.

Public Works-Zoo: Sarah Delozier and Adriana Guzman.

All in all, 25 new employees were hired by the City, and 29 employees separated (including regular, temporary and seasonal employees).

Separations:

3 RFT Terminations

3 RFT Resignations

15 Temp Resignations

6 Temp End of Appointment

2 Temp Terminations

PERSONNEL ACTION FORMS PROCESSED

A total of Two hundred sixty four (264) PA forms were processed during this quarter. Personnel issued ninety four (94) Personnel Action Forms & Performance Evaluation Forms to the following Departments:

City Attorney's Office: 0

City Clerk's Office: 0

City Manager's Office: 2

Community Development: 3

Engineering: 3

Finance: 4

Fire: 12

Personnel: 2

Police: 34

Public Works: 33

Redevelopment: 1

Personnel received **40** Regular Full /Part Time, and **113** Temporary Personnel Action Forms from all City departments. **17** Volunteers were processed for Public Works Recreation Division.

NEW EMPLOYEE ORIENTATIONS

Three (3) new full-time employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in April, May, & June 2008:

FIRE CAPTAIN - Applications were accepted March 21 - April 25, 2008. Testing and oral examinations were held on May 14 and 15, 2008. An appointment was made.

FIRE ENGINEER - Applications were accepted January 22 - February 21, 2008. Testing and oral examinations were held on March 16, 2008. Two appointments were made.

PERSONNEL DIRECTOR - Applications were accepted April 11 - May 16, 2008. Oral examinations were held on June 16, 2008.

POLICE OFFICER (ENTRY LEVEL) - Applications are accepted on an ongoing basis.

POLICE OFFICER (LATERAL) - Applications are accepted on an ongoing basis.

SOURCE CONTROL INSPECTOR I/II - Applications were accepted May 2 - May 16, 2008. Oral examinations were held on June 6, 2008. Appointment was made

Personnel Analyst Becke Perry recently compiled an external recruitment emailing list consisting of several hundred cities, counties, and State agencies throughout California. This Statewide advertising of our recruitments will greatly increase our candidate pool while reducing our postage costs.

NEW WORKERS' COMPENSATION CLAIMS

Twenty-five (25) work related injuries occurred during this period, resulting in Fourteen (14) new workers' compensation claims.

LIABILITY INSURANCE

Insurance documents and certificates were daily examined and/or issued to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or using City facilities. Eight (8) special events liability insurance certificates were issued by the City of Eureka.

LABOR RELATIONS/EMPLOYEE RELATIONS

Negotiations continue with the Eureka Fire Officers Local #4630 for an initial MOU with that new employee association. Additional issues with other employee groups were discussed and addressed, or are in the process of being addressed.

DISCIPLINARY ACTIONS

Various disciplinary issues were discussed and addressed, or are in the process of being addressed.

Memo



To: David Tyson, City Manager
From: Garr Nielsen, Chief of Police
Date: July 21, 2008
Re: April, May, June 2008 Quarterly Report

Chief's Message:

The first quarter of 2008 marked my first year as Chief for Eureka Police Department. We have made remarkable progress as an organization over the past year and that progress continued during the first quarter of 2008. Although it has been at times a difficult process for many, there is significant community support for a more collaborative, transparent organization. The transformation that continues is regarded by the community as positive. We are striving to be more responsive to the livability issues which concern many of Eureka's residents. As a result, their impression of the police department is more favorable than it has historically been, and that serves the organization well as we seek additional resources and support for our mission.

I followed up the individual meetings I conducted with each employee during my first weeks at EPD with a second round this quarter. Generally, the feedback was positive, but there was also some valuable constructive criticism which provides me important direction which I may not otherwise hear. I appreciate the willingness of employees to be candid in their comments, and focused on improving the organization.

During this quarter I, along with other local Chiefs of Police, met with Assemblywoman Patty Berg to discuss the proposed State Budget and potential cuts to Law Enforcement programs. Assemblywoman Berg assured us that Public Safety would be a priority for her. During this quarter I also participated in a forum sponsored by the Humboldt County Human Rights Commission to discuss the topic of civilian review of law enforcement in Humboldt County. While I believe strongly in maintaining autonomy in management of the police department I recognize the value in a civilian advisory group which would provide input relative to policies and procedures. I also support an independent police auditor/ombudsman who could review the department's internal affairs investigations, so long as the auditor has a level of expertise and familiarity with law enforcement to make him a credible authority.

During this quarter the Eureka Police Department sponsored the Humboldt County Dispatch Dinner at the Ingomar Club. By all accounts it was a stunning success due in no small part to the efforts of our communications staff who arranged the dinner, and solicited a fine selection of gifts. It was a fitting tribute to the extraordinary work that dispatchers do for the community and for our officers.

This quarter has been especially productive in Communications where a number of projects are underway or have been completed. The AS 400 system had reached critical capacity, so additional memory was added which will speed up our CAD and provide the necessary memory until we can replace the AS400. The TCP/IP line was moved from the Fire Department with an upgraded router. This line had never been moved from the Fire Department when dispatch services moved to the PD. A full system backup was performed on the AS 400, and the system is now being backed up daily and weekly with the backup tapes being stored off site. We have also initiated monthly generator tests after realizing that a recent test failed. So a number of security and backup measures are now in place to ensure the integrity of our emergency communications system.

In January I attended the celebration honoring Dr. Martin Luther King, held at the Adorni Center. It was a moving tribute to this important figure whose message of non-violence seems too often devalued today. It was encouraging to see a large turnout of young people for this inspirational event.

In May we participated in a very moving Police Memorial Ceremony at the Adorni Center, and received a proclamation from the City Council recognizing the members of our profession who have made the ultimate sacrifice defending public safety. Although we tend to think about these heroes during memorial week and when we lose one close to us we should all remember that at any given time one of ours could make the ultimate sacrifice, and yet they eagerly go into harm's way for us every day. When I think about the expectations we have for these brave men and women, the level of accountability we set for them, and the work we ask them to do for us, it is a great source of pride to be surrounded by such dedicated public servants.

We graduated two officers, Jon Luken and Pam Wilcox from the 102nd Police Academy this quarter. Officer Luken took home a number of awards and was designated as the class speaker for his class. Both are currently working their way through the FTO program and will be valuable assets to EPD. We were also very fortunate to hire two experienced officers. Officer Drake Goodale, a fifteen year veteran police officer comes to us from Arcata. Officer Goodale is a very talented officer who brings many skills to our organization in addition to serving as a role model for our young officers. Officer Mike Guy returns to EPD after a two year hiatus. Officer Guy was a twelve year veteran of EPD and by all accounts an exceptional officer. He scarcely skipped a beat in picking up his assertive self-initiative style of police work. He also is a very positive role model for our young officers. I am proud to have both of these officers at EPD and honored that they chose to join us. Officer Guy is reintegrating his K9, Tahoe also. Like his handler, Tahoe has an outstanding reputation so we are fortunate to get him.

As we begin a new fiscal year it is important for us to remember that the City of Eureka will face some significant challenges in a very difficult economic environment. The Police Department has been very fortunate to have the support of the City Council and the public in providing EPOA with a very generous compensation package, and

providing us with the resources we need to maintain public safety. And we recognize that these resources are to some degree at the expense of other city departments. We are sensitive to the impacts upon delivery of city services, and to the individuals who may be affected by the allocation of resources. Therefore it is incumbent upon the Police Department to continue to strive to maintain the public trust and be good stewards of the Public's resources.

Patrol & Police Services:

Between April 1st and June 30th, 2008, Eureka Police Officers responded to 10,331 calls for service and conducted approximately 11,770 self-initiated enforcement actions resulting in 2,900 reports and 1,195 arrests.

Selected Calls of Interest:

Another Sex Offender Tracked Down By GPS

In the wee hours of the morning of April 18th while on patrol, Sergeant Mike Quigley noticed a suspicious vehicle parked on 15th Street just off Broadway with a subject sitting in it. When the officer pulled up behind the vehicle to contact the driver, it slowly pulled away and turned onto Albee Street. Sgt. Quigley then conducted a traffic stop on the vehicle and it pulled over just south of 15th Street.



As Sgt. Quigley approached the passenger's side of the vehicle and shined his flashlight into the interior he saw something a little unusual. Inside the vehicle was a lone male driver with his pants pulled down around his ankles. His hands were holding his sweatshirt down around his waist and he had a very frightened look on his face. Sgt. Quigley's investigative efforts got as far as, "What...." before the vehicle accelerated away, southbound on Albee Street at high speed.

Sgt. Quigley began to pursue the vehicle but its speed quickly became unsafe as it ran several stop signs with total disregard for safety of other persons. Sgt. Quigley subsequently elected to discontinue the pursuit for safety reasons. Contrary to what television would have you believe in a case where the vehicle's license plate number is known and an officer can identify the driver, the police don't haphazardly chase cars at high speeds as it's too dangerous for everybody. That being the case here, Sgt. Quigley elected to use other safer means to track down the vehicle and apprehend the driver at a later time.

A Department of Motor Vehicle (DMV) check of the vehicle's license plate revealed that it was registered to a 45 year old "high risk" sex offender who was on parole. Dispatch called the sex offender's Parole Agent to get his address and learned that he was required to wear a GPS ankle bracelet so his whereabouts can be monitored at all times. The Parole Agent got out of bed at 3:00 a.m. and did whatever "Techno-magic" Parole Agents do to track the parolee. The Parole Agent was not only able to determine the parolee's current location which was his home in King Salmon, but was able to back track his whereabouts from King Salmon to the very place and time that Sgt. Quigley originally tried to make contact with him.

By this time half of the officers on night patrol were due to go off shift ("C" watch – swing), leaving only "E" watch (graveyard) officers to cover the streets of Eureka. Since this was a "high risk", potentially dangerous encounter it would take Sgt. Quigley's entire "E" watch patrol team to leave the city to conduct the high risk arrest.

Fortunately Sgt. Sanchez and several members of his "C" watch team volunteered to stay late and go to King Salmon to assist with the arrest of the parolee before he could flee the area or re-offend. This is particularly commendable when one considers that all of those officers were scheduled to go home to their families and instead, chose to stay late and go into a high risk arrest situation.

Several officers went to the subject's home where they found the vehicle he had fled in and the parolee inside his trailer refusing to come out. After several minutes of unsuccessful negotiations with the parolee the officers did what officers are often called upon to do and subsequently took the subject into custody, against his will without anyone being injured and with a minimum amount of disruption to the surrounding neighborhood.

So, within an hour and a half of a high risk sex offender prowling the streets of Eureka exposing himself, he was safely tucked away in the Humboldt County Jail due to the teamwork and dedication of police officers on the street, State Parole, and dispatchers.

Sgt. Quigley later stated, "As the officer who made the initial contact with this subject I have to say that the way this incident played out demonstrates the incredible efforts of everyone I work with and makes me proud to work at Eureka Police Department. This is just one incident that occurred one morning in the City where these amazing people did what they do and took a predator off the streets while most of Eureka slept; unaware of what was happening around them."

Just imagine, you have worked your ten and a half hour shift, you're already 30 minutes past time to go home because the work keeps coming in and you can't stop it. Your boss comes to you and says, "Just one more thing to do, we have to go take a wanted high risk sex offender who is on parole, fled from police and knows he is facing years in prison out of his house, then we can go home." I would hope the natural response for most people would be, "You're *kidding!" (*Substitute nuts, insane or out of your mind here.) But, Sgt. Sanchez's patrol crew's response was, "Where does he live?"

Kenneth Middlewick



As of the writing of this article on July 1, 2008 the suspect (Kenneth Middlewick) is still in custody and facing a multiple year sentence in state prison for this incident.

Drug Bust by Patrol Officers

During the first part of May 2008, Eureka Police Officers began an investigation of an alleged heroin dealer in Eureka. The officers developed enough probable cause to seek and obtain a search warrant for two residences, two vehicles, and the subject of the investigation – Michael Robert Neubecker (49 years old of Eureka).

In the late afternoon of May 20 2008, Eureka Police Officers, assisted by members of the Humboldt County Drug Task Force, conducted a surveillance of Neubecker's primary residence.

At approximately 8:39 pm, Neubecker was seen leaving his residence on foot. Officers converged on Neubecker and he was detained without incident.

Over an ounce of suspected heroin was found in Neubecker's pocket, packaged for half ounce sales. The investigation led officers to believe that a garage and two near-by residences were involved in Neubecker's drug trafficking. Sgt. Kay Howden and her K9 partner "Tava" responded to the scene for a narcotics search. During the search, "Tava" alerted officers to the presence of heroin concealed in a small backpack, located in a detached garage. Inside the backpack, officers found 28 ounces of heroin, packaged for sale.

A detailed search of Neubecker's apartment, and one additional residence, resulted in the seizure of numerous items and materials commonly used in the packaging and sales of illegal street drugs. Evidence directly linking Neubecker to illegal drug sales was also found.

Neubecker's girlfriend, Wendy Lee Lunau (47 years old of Eureka), who was present in the apartment at the time of the search warrant service, was arrested for her role in Neubecker's drug trafficking.

The following seizures were made, due to the hard work and investigative diligence of Officers JD Braud, Travis Braud, Chris Silvey, Terry Liles, and Sgt. Bill Nova,

- ***About 29 ounces of heroin, with a conservative estimated street value of \$32,000.00***
- ***\$9,565.00 in U.S. Currency***
- ***Small amount of Cocaine***
- ***Indicia and items related to the use and sales of controlled substances***

Neubecker was booked into the Humboldt County Correctional Facility on charges of possession of a controlled substance and maintaining a residence for the purpose of illicit distribution. Lunau was booked on charges of maintaining a residence for the purpose of illicit distribution. They are both being held on \$30,000.00 bail.

Sgt. Nova's Patrol Team



K-9 "Tava"



Michael Robert Neubecker



EPD Gang Suppression Unit:

HUMBOLDT COUNTY GANG TASK FORCE CONDUCTS GANG SWEEP

Due to the perception of increased gang activity occurring in Humboldt County, local law enforcement agencies formed the Humboldt County Gang Task Force (HCGTF). One of the missions of the HCGTF is to reduce the escalation of gang-related violence and other crimes in our communities through proactive enforcement actions. This includes conducting targeted probation searches, parole searches, and warrant services at the

homes of suspected gang members and their associates. It also entails gathering gang intelligence for use in future gang suppression operations and criminal prosecutions.

On 6-25-08, from approximately 1700-2400 hours, HCGTF officers led by the Eureka Police Department participated in a gang task force sweep targeting approximately 15 gang members or associates of gang members in the greater Eureka area. A total of 28 officers representing multiple agencies including the Eureka Police Department, California Highway Patrol, Humboldt State University Police, Humboldt County Sheriff's Office, Ferndale Police Department, Humboldt County Probation Department, and State Parole participated in the operation.

The gang task force officers were divided into 3 teams that conducted probation and parole searches at approximately 20 residences located in the Eureka, Arcata, Pine Hill, and Myrtle town areas. During these searches, a total of 8 suspects were arrested with possible charges pending against others. Additionally, gang task force officers seized numerous items of evidence including gang-related paraphernalia, methamphetamine, drug paraphernalia, and several weapons (throwing knives, bat, machete, ammunition).

The following subjects were taken into custody during the course of the sweep:

- **Yeng Cheng, 24**, was arrested for a violation of his parole at a residence in the 1900 block of A Street, Eureka.
- **Tou Cheng, 32**, was arrested in the same home for possession of methamphetamine and drug paraphernalia and for violation of his parole.
- **Jason Marquez, 33**, was taken into custody for parole violation at a residence in the 3200 block of California St., Eureka.
- **Matthew Roberts, 21**, was arrested for parole violation at a residence on Pleasant Ave., Eureka.
- **Jessica Wilson, 26**, was arrested for possession of methamphetamine and drug paraphernalia at a residence in the 500 block of Higgins St., Eureka.
- **Matthew McQuade, 20, and Rebecca Gillespie, 21**, were taken into custody for warrants at residence in the 1400 block of Hoover St., Eureka.
- **Delano Wilson, 40**, was arrested for a warrant outside a residence in the 900 block of West Harris St., Eureka.

GANG MEMBERS/ASSOCIATES

Yeng Cheng



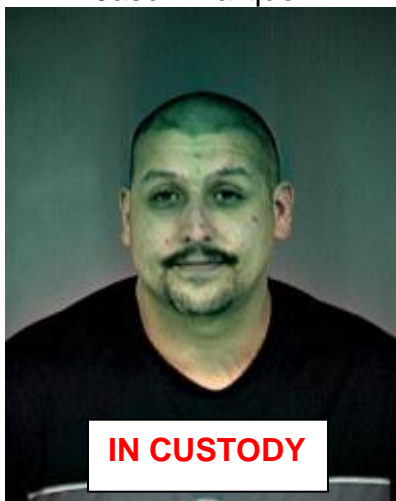
Tou Cheng



707

BLOODS

Jason Marquez



Delano Wilson



C-R-I-S

The Humboldt County Gang Task Force, led by officers from the Eureka Police Department, plans to conduct additional gang sweeps in 2008/2009. This is part of an on-going, joint effort by local law enforcement to decrease the criminal street gang activity in our county. This joint effort confronts known gang members and their associates in order to reduce the escalation of violent acts and suppress the criminal behavior inherent to the criminal street gang lifestyle.

HCGTF is also hosting a gang training seminar for law enforcement officers and educators in November 2008 at the Fortuna River Lodge. The featured guest speaker will be Dr. Al Valdez. Dr. Valdez was formerly the supervisor of the Gang Unit for the Orange County (CA) District Attorney's Office. He has more than 25 years of law enforcement experience with a special emphasis on narcotics and gang investigations, undercover field operations, multi-agency task forces, and prosecutions. Dr. Valdez is a


nationally recognized trainer and consultant in the areas of youth violence, gang sociology and behaviors, gang investigations and prosecution, parent/teacher awareness issues, prevention/intervention models, occult/ritual crimes, and officer/supervisor training programs. Also the published author of four books on gang issues and over 80 gang related articles, he serves on the faculty at several community colleges where he teaches and designs advanced officer/supervisor training programs. The HCGTF is excited to be able to bring such a distinguished, nationally renowned gang expert to our community to train our officers and teachers about important gang issues.

This year the HCGTF, with sponsorship from the Humboldt County Office of Education (Pam Gosselin), Bayshore Mall (Sue Swanson), and the Eureka Police Department, has created a gang prevention brochure for parents. These will be made available to the community at EPD. The brochure will also be distributed to the parents of Eureka City School District students.

"Our effort and mission is to make our communities in Humboldt County a safer place for every law-abiding person that resides, works, or visits our county."

--Humboldt County Gang Task Force Mission Statement

Parents' Guide to Gang Prevention

What You Need To Know About Gangs		What Parents Can Do to Prevent Gang Involvement			
<p>This reference guide helps parents recognize and prevent gang involvement. Parents should look for multiple signs to indicate possible gang involvement because some of these indicators alone (clothing or music preferences) are also common among youth not involved in gangs. Parents should familiarize themselves with local gang symbols, seek early help, and contact the Humboldt County Office of Education's Gang Risk Intervention Program (G.R.I.P.) at 445.7086 or 499-5922 for additional assistance.</p>		<p>Spend quality time with your child</p> <p>Get involved in your child's school activities</p> <p>Be a positive role model and set the right example</p> <p>Know where your child is and what he/she is doing</p> <p>Know your child's friends and their families</p> <p>Encourage good study habits</p> <p>Teach your child how to cope with peer pressure</p> <p>Help your child develop good conflict/resolution skills (See www.safeyouth.org/scripts/teens/conflict.asp)</p> <p>Encourage your child to participate in positive after school activities with adult supervision (recreation centers, organized sports, youth groups)</p>			
<p>Warning Signs That Your Child May Be Involved with a Gang</p> <table border="0"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> Admits to "hanging out" with kids in gangs Shows an unusual interest in one or two particular colors of clothing or a particular logo Has an unusual interest in gangster-influenced music, videos, movies or web sites Uses unusual hand signals to communicate with friends Has specific drawings or gang symbols on school books, clothes, walls or tattoos Comes home with unexplainable physical injuries (fighting-related bruises, injuries to hand/knuckles) Has unexplained cash or goods, such as clothing or jewelry Carries a weapon such as knife, bat, gun, pepper spray or brass knuckles </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> Has been in trouble with the police Exhibits negative changes in behavior such as: <ul style="list-style-type: none"> Withdrawing from family Declining school attendance, performance, behavior Staying out late without reason Displaying an unusual desire for secrecy Exhibiting signs of drug use Breaking rules consistently Speaking in gang-style slang Has "friendship" with older kids or young adults without a logical explanation </td> </tr> </table>		<ul style="list-style-type: none"> Admits to "hanging out" with kids in gangs Shows an unusual interest in one or two particular colors of clothing or a particular logo Has an unusual interest in gangster-influenced music, videos, movies or web sites Uses unusual hand signals to communicate with friends Has specific drawings or gang symbols on school books, clothes, walls or tattoos Comes home with unexplainable physical injuries (fighting-related bruises, injuries to hand/knuckles) Has unexplained cash or goods, such as clothing or jewelry Carries a weapon such as knife, bat, gun, pepper spray or brass knuckles 	<ul style="list-style-type: none"> Has been in trouble with the police Exhibits negative changes in behavior such as: <ul style="list-style-type: none"> Withdrawing from family Declining school attendance, performance, behavior Staying out late without reason Displaying an unusual desire for secrecy Exhibiting signs of drug use Breaking rules consistently Speaking in gang-style slang Has "friendship" with older kids or young adults without a logical explanation 	<p>Take action in your neighborhood (create a neighborhood alliance, report and remove graffiti)</p> <p>Talk with your child about the dangers and consequences of gang involvement. Let your child know that you don't want to see him or her hurt or arrested. Explain to your child that he or she should NOT:</p> <ul style="list-style-type: none"> Associate with gang members Attend parties or social events sponsored by gangs Use hand signs, symbols, or language that is meaningful to gangs Wear clothing, including specific colors, which may have meaning to gangs in your area 	
<ul style="list-style-type: none"> Admits to "hanging out" with kids in gangs Shows an unusual interest in one or two particular colors of clothing or a particular logo Has an unusual interest in gangster-influenced music, videos, movies or web sites Uses unusual hand signals to communicate with friends Has specific drawings or gang symbols on school books, clothes, walls or tattoos Comes home with unexplainable physical injuries (fighting-related bruises, injuries to hand/knuckles) Has unexplained cash or goods, such as clothing or jewelry Carries a weapon such as knife, bat, gun, pepper spray or brass knuckles 	<ul style="list-style-type: none"> Has been in trouble with the police Exhibits negative changes in behavior such as: <ul style="list-style-type: none"> Withdrawing from family Declining school attendance, performance, behavior Staying out late without reason Displaying an unusual desire for secrecy Exhibiting signs of drug use Breaking rules consistently Speaking in gang-style slang Has "friendship" with older kids or young adults without a logical explanation 				
		<p>To obtain details on G.R.I.P. call the Humboldt County Office Of Education G.R.I.P. at 445.7086 / 499-5922</p> <p>Sponsored by: Humboldt County Gang Task Force Humboldt County Office of Education (HCDE) Eureka Police Department, Gang Suppression Unit</p>			

Traffic:

During this quarter there have been a total of **201** traffic collisions where a Police report was taken, **58** of the collisions involved injuries. Out of the 58 injury collisions **81** people were injured. When collisions are minor, non-injury and/or happen on private property the driver information is exchanged and it is handled civilly. Therefore the numbers above are not the exact number of collisions that occurred in Eureka. A significant number of collisions are handled civilly with no police involvement.

Due to understaffing in the Patrol Division Officer Whitmer was periodically pulled from his traffic duties to fill vacancies in patrol. C.H.P. Safe Streets program was placed on hold due to understaffing at C.H.P.

There were no fatal traffic collisions this quarter. There have been several other major traffic collisions this quarter that have narrowly escaped being fatal.

Traffic Analysis Summary

	This Quarter	Year to Date
Total collisions involving fatality	0	0
Total collisions involving injuries	58	126
Total DUI collisions	11	26
Total pedestrian collisions	8	12

Areas of Concern

Harris Street continues to have a high collision rate among the streets in Eureka.

Intersections

4th and 5th Streets at 'R' Street tie for first with a total of 5 reported traffic collisions at each intersection this year to date. Also tied for first place is 'H' street at Harris Street and Broadway at Wabash Ave.

Traffic Safety Grant

An Office of Traffic Safety Grant was approved for the department. The Grant is for **\$48,197** which will be used for DUI enforcement and DUI checkpoints from 10-1-08 to 9-31-10.

Primary Collision Factors

Right of way violations –	26
Traffic Signs / Signals –	25
Unsafe Speed –	31
Improper/Unsafe Turn -	42
Following Too Close –	6
DUI –	11

Total Number Of Citations

This quarter – **1,559**
Last Quarter – **1,041**

Year To Date – **2,646**
Last Year to Date – **1,725**

The total number of reported collisions between 4-1-2007 and 6-30-2007 = 236

The total number of reported collisions this year during that same time = 201



Community Response:

Only three neighborhood watch meetings were held in the second quarter. One was on the west side and the others were in the center of town, closer to the east side. There were no major issues in those areas.

The unit participated in a multi-agency task force sex registrant sweep and three sex offenders were arrested by our unit. There were a total of seven arrested by the task force.

On April 16th and again on May 21st, the Community Response Unit took teams of officers and did transient camp sweeps, mostly on city property such as the PALCO Marsh and Cooper Gulch areas. Several persons were cited and numerous camps were removed. There were eight camps alone at the foot of Hilfiker Street that were removed and city crews and volunteers followed up with a cleanup and removed about 40 yards of garbage. Refer to Photographs.



The unit towed 13 junk vehicles of various types from private or public property. These were vehicles that were later crushed.

Besides assisting with search warrants, the unit also handled the following types of calls for service: POP details, foot patrols in the green belt areas, vehicle investigations and EMC violations of all types.

There were 55 such calls in April.

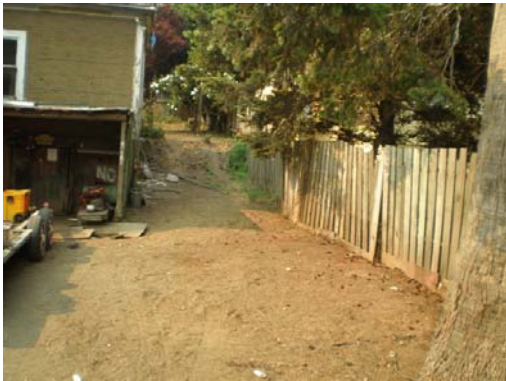
There were 51 such calls in May.

There were 26 such calls in June.

In April we worked with other code enforcement people from the city and worked on a house at 322 W. Del Norte Street. This home has long been a police problem as many drug raids were conducted and there were constant problems with junk cars and garbage at the location. It has now been abated and is scheduled to be demolished. Refer to before and after photographs.



322 W Del Norte Street – before



322 W Del Norte Street - after

Another location worked on with the cooperation of the same code enforcement team of Fire, Building, Community Development and City Attorney was at 3204 Sumer Street. This is another long term problem house for drugs, junk cars and garbage.

An inspection of this location was done on April 15th and the occupants were warned at that time that it was a fire hazard. On May 28th it was badly burned in a fire and now condemned. However, the code enforcement team is still working on this location as problems still exists.



3204 Summer Street – before fire



3204 Summer Street – after fire

Criminal Investigations Section:

Personnel Changes:

Police Officer Amber Cosetti was transferred to the Criminal Investigations Section in a temporary light duty capacity.

Major Cases:

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on 93 felony cases, along with follow up on 142 missing person and/or runaway juvenile cases.

CIS incurred an increase in violent crime cases, including a homicide and several stabbings.

CIS also reviewed and investigated 40 cross reports forwarded by either Adult Protective Services or Child Welfare Services, as well as screening about 20 additional cross reports.

The following is a summary of some of the larger cases handled:

Case number 3C08-2654

On 4-8-08, at about 0955 hours, Semper Virens reported to the Eureka Police Department that on 4-8-08, Daniel Graben threatened to shoot individual staff members. On 4-10-08, Graben's wife was contacted. The wife advised Detectives that Graben possessed various explosives and weapons including an MP5 full automatic weapon, dynamite and blasting caps. The wife reportedly had seen all of these weapons and potential weapons. Paperwork showing that Graben had been in possession of these items was located. Also located was blasting caps and loaded 30 round magazines for semi or fully automatic weapons. Daniel Graben's mother said she spoke to Daniel by phone on 4-9-08 at about 1800 hours. Daniel said he was going to blow up Semper Virens and or come back and spray the employees with automatic weapons fire. He also suggested he would kill his two 12 years old children. Daniel Graben was also tied to the bomb blast that destroyed a car two weeks earlier on Pound Road. Graben was subsequently arrested for his threats and has since pled guilty to criminal threats and arson.

Case number 3C08-2682

On 4-9-08, a black male suspect entered the Kentucky Fried Chicken on Broadway Street. Using physical force the suspect pushed several employees into the back of the restaurant. When the suspect realized the employee could not enter the safe he fled. No arrest has been made on this incident.

Case number 3C08-2731

On 4-11-08 at about 0220 hours, Officers responded to a local motel to a reported assault. Through the investigation it was discovered that the victim was sharing a room

with a friend at a local motel. The friend was identified as Michael Torgerson. The two were not in a dating or otherwise sexual relationship. The two had consumed some alcohol, Torgerson more than the victim. At about 0220 hours, after a rather brief and insignificant exchange of words, Torgerson attacked the victim. His attack was primarily by means of choking. The victim fought back but felt at several points of almost passing out. The victim worked her way from a prone position to a standing position, trying to keep consciousness. A neighbor who heard the ruckus and her screams called the room. The victim grabbed the phone, screamed for help and then hit Torgerson with the phone. She was able to break free. Wearing only a t-shirt and underwear, the victim fled the room to the help of strangers. The victim bears significant trauma about the neck and shoulders. Torgerson, who was detained on the scene, admitted to being in the room and being involved in an altercation with the victim. Torgerson was taken into custody for attempted murder.

Case number 3C08-3254

On 4-27-2008, a detective was called to Mad River Hospital to a reported stabbing that took place at the 2500 block of Albee Streets. The victim relayed that he had been stabbed during an assault by several unidentified Asian males. The stabbing resulted in a punctured lung.

Through the investigation, many interviews have been conducted, and leads are being followed up on. No arrests have been made to date.

Case number 3C08-3192

On 5-11-08, parole absconder Rafey James was arrested by EPD for possession of a stolen vehicle. The investigation showed that the stolen vehicle possessed property from two residential burglaries in Arcata. The investigation revealed that a secondary suspect stole the vehicle that James possessed and he also committed the two burglaries. The second suspect has accepted responsibility for the burglaries. No arrests have been made at this time.

Case number 3C08-3850

On 05-17-08, a report of a gang related stabbing that occurred in the parking lot area behind "The Rags Rack Room". The victim was cut in several areas of his body and the suspect was also stabbed in the leg by an unknown assailant. Both subjects required medical attention at St. Joseph Hospital. The suspect Justin HANSON was arrested and treated at the hospital then booked. The victim denied he was gang affiliated but was wearing the color red for Norteno 14 and the suspect stated the suspect claimed to be Norteno 14. The suspect denied he was gang affiliated but was wearing blue plaid and was throwing gang signs for Sureno 13 at the time of the altercation. The case has been submitted to the Humboldt County District Attorney for prosecution.

Case number 3C08-4028

On 5-22-2008, the Eureka Fire Department (EFD) responded to a medical aid call at room 117 at the Budget Motel (1140 4th Street in Eureka, Ca.). It was reported that a 67 year old male was unconscious with an unknown medical problem. EFD responded and found the victim was unconscious and had no pulse, nor was he breathing. The victim

also had significant facial injuries. EFD began life saving efforts. EFD also requested that the Eureka Police Department (EPD) be notified and respond, due to suspicious circumstances. The victim was transported the St. Joseph Hospital by City Ambulance, where he was pronounced dead.

An investigation began into the incident and the victim's roommate, identified as Rodney Groh, was taken into custody for murder.

Groh was held to answer at preliminary hearing.

Case number 3C08-4060

On 5-24-2008, Officers responded to an assault with a deadly weapon case, at the 1800 block of California Street, where a 26 year old male had been assaulted with a sharp edge weapon, while requesting that a party be "quieted down". The victim said that he was assaulted by an "unknown" suspect(s), resulting in a deep laceration across his forehead and throat. The suspect(s) then fled.

This case is being investigated, several leads have been followed up on, but there have been no arrests to date.

Case number 3C08-4187

On 5-28-2008, a female responded to the Eureka Police Department to report that she had been robbed at gunpoint and made to drive the suspect to Manila, Trinidad, and she dropped him off in Blue Lake. The event took place at the Sequoia Park Duck Pond.

While the victim's vehicle was being processed for evidence, she was taken to the scene in Blue Lake. While enroute, the suspect was seen exiting the Blue Lake Casino, by a detective and the victim. He was followed by the detective and with the assistance of allied agencies, he was soon taken into custody.

Taken from the victim during the above incident were the victim's keys, cellular phone, a ring, and cash. The suspect was bound over during preliminary hearing on a kidnapping charge and is facing a life sentence if convicted.

Case number 3C08-4695

On 5-27-08, a forgery report was taken alleging that the suspect stole a check book from her boyfriend's mother and was writing checks to herself and depositing them into her bank account. The suspect would then withdraw the cash money out. There was video of the transactions with the suspect cashing and making deposits. The suspect admitted that she signed the victim's name on the checks without permission but said her boyfriend had told her it was alright. This case has been submitted to the Humboldt County District Attorney's office for prosecution.

Case number 3C08-4234

On 5-30-08 in the early morning hours, a suspect threw a brick through the store front window of Siggin's Jewelers. The suspect escaped with about \$4000 dollars of

miscellaneous merchandise and jewelry raw material. This case is currently under investigation.

Case number 3C08-4343

On 6-2-08, a father-son combination alleged they were attacked by Leon Volasgis. The father was stabbed in the arm. The son was knocked unconscious and then kicked in the head when he was down. Leon Volasgis was arrested for the crime. The follow up investigation revealed that the two victims were the aggressors and Volasgis acted in self defense. The release of Volasgis from jail was secured immediately.

Case number 3C08-4362

On 6-3-2008, Detectives responded to a local Motel to assist with a narcotics case. The maid had located controlled substances during the cleaning of a room. Surveillance was set up on the room and upon the occupants return, they were detained. A search warrant was sought and served, resulting in the seizure of cocaine, items consistent with sales and US currency.

The two occupants were taken into custody for possession for sales of cocaine.

Case numbers 3C08-4650 and 3C08-4656

In the early morning hours of 6-13-08, there were two burglaries. The first occurred at the 900 block of 15th street. The alarm went off and the homeowners came downstairs to find that a suspect had entered quickly, after smashing out the door glass, and stole a purse. The purse was found several hours later in a back yard of a home at 13th and I street. The resident of that home discovered that while he slept upstairs, someone entered his home and ransacked the downstairs living area. Valuable property was taken in this burglary including several firearms. The crime is still under investigation.

On 6-15-2008, Officers responded to a reported forcible oral copulation by a Taxi Cab driver call. Upon arrival the victim, a 30 year old female, was found to be intoxicated at the time of the report but provided a limited statement giving the physical description of the suspect and the Taxi company name. She also provided a shirt that she stated may contain fluid evidence of her sexual assault.

The suspect was contacted and his statement was obtained. He claimed that the oral sex was agreed on in exchange for the cab fare. When they stopped the victim ran off laughing.

Case number 3C08-4714

On 06-15-2008, officers were dispatched to an unknown disturbance call at the 3300 block of E Street. When the officers arrived, they discovered that this is a reported Domestic Violence call. The victim told the officer that the suspect threatened that if she called the police, he would shoot it out with them. She reported that the suspect was wearing a sidearm at the time she last saw him. The victim also reported the suspect slashed all four of her vehicle tires after he assaulted her. Numerous attempts to make phone contact with the suspect were unsuccessful. The SWAT and Negotiation Teams

were activated but later terminated. Contact was made with the suspect at about 2200 hrs.

The investigation showed there was no felony domestic violence assault, it only fit the criteria for a misdemeanor assault. No visible or traumatic injury was located on the victim and she stated she only wished to have her property back and to have the suspect pay for her tires. This was worked out between the victim and the suspect. No charges were filed at the involved party's request.

A group of subjects, who had moved in with a dependent adult woman, learned that she was behind on her property taxes. They arranged for her to sign over her house to a subject who, in exchange for the title to the house, would pay the back taxes. Fortunately, the tax collector and notary recognized that the woman was not capable of making such a serious decision and notified Adult Protective Services (APS). APS worked diligently with a detective and the Public Guardians office to have the woman retain her home, remove the suspects, conserve the woman with the public guardian, and locate eight years worth of unclaimed SSI benefits due to the woman.

A parolee and his girlfriend moved in with an elderly woman and gained her trust. The parolee stole and forged several checks on the woman's checking account and used her debit card to make hundreds of dollars in fraudulent withdrawals. APS worked with a detective to prosecute the parolee and develop a plan to maintain the woman's independence while securing her finances.

Case number 3C08-4865

On 6-21-2008, Officers responded to St Joseph ER for a rape report, which reportedly took place at a local motel.

The victim reported that she was raped and provided information which led to the locating and arrest of the suspect.

He was taken into custody and held to answer at preliminary hearing.

Case number 3C08-4906

On 6-22-2008, Officers responded to a stabbing at the 1800 block of F Street. The victim was taken to St. Joseph ER for injuries requiring surgery. Located in the victim's vehicle was controlled substances, which were consistent with that packaged for sales. It is thought that this case is a possible "dope deal" gone bad.

The victim is uncooperative and the case is suspended.

Missing Person / Runaway Juvenile Cases

The missing person/runaway juvenile desk has an increase of 55 more reports as of 06/30/08 than had been previously reported by 06/30/07.

Missing person reports can cover a variety of ages and the following are some that were worked this past quarter.

On May 22, 2008 our agency received a missing person report on a 28 year old woman who was listed as a transient. She was last seen in Phoenix, AZ in June of 2003. A missing person report had been filed with the Phoenix PD but was closed five days after it was filed because some one at that agency felt she did not meet the NCIC criteria for a missing person. The MP had been picked up on 06/20/03 for prostitution and taken to the Maricopa Jail where she was cited and released. She had gone back to the hotel, and then left and has never been seen or heard of again. In researching information on this woman it was found that she had quite a lengthily list of arrest for prostitution and drug use both in San Francisco and Sacramento. More research indicates that all contacts with her had stopped in Phoenix, AZ in June of 2003. This report has been forward to the Phoenix PD requesting transfer of this case to their agency do all follow-up.

On June 6, 2008 a phone call was received from a woman living in Missoula, MT. She stated that a young girl had been at her house and that she had told her she was a run away from Eureka. The girl was reported as a runaway juvenile on January 29, 2008 after she ran away from her foster home. The RJ had been in contact with her family and friends and had actually called EPD at one point. She said she planned on staying on the run until she turned 18. Missoula Police Department was contacted for agency assist in locating this RJ. As of today she has not been located. This report has been sent to DOJ.

Our agency has received numerous missing person reports on an elderly woman who suffers from Alzheimer 's disease. She lives with her husband and likes to go for walks. Unfortunately her husband does not go on these walks with her and when she fails to come home he files a missing person report. She is usually located confused and agitated. She has been seen crossing the street with no concern for traffic. A mandated report to Adult Protective Services was filed on her in hopes that they will be able to help the husband to find a way to keep her safe.

Equipment / Remodeling:

Two of the CIS unmarked police units were replaced with lower mileage patrol units that had been taken off line, and retrofitted for unmarked use.

Policy Changes:

On 06/19/08 a directive was issued by Lt. Zanotti stating that effective immediately, the PSO handling missing persons and runaway juveniles would be responsible for writing, when appropriate, the W&I 601 referrals to juvenile probation. Since that directive was issued, ten juveniles have been referred. These referrals will aid Juvenile Probation in establishing a paper trail on our habitual incorrigible juveniles that runaway. It will also help in getting counseling for the juvenile and their parent(s).

Community speaking events

A member of Investigations was one of three presenters at the US Bank Fraud Seminar recently held at Hurricane Kates, along with a retired FBI agent and the DA Check Program Coordinator. EPD was the only local law enforcement agency represented.

Support Services Division:

Communications Section

April 13-19, 2008 – National Public Safety Telecommunicators Week. Each year, the second full week of April is dedicated to the men and women who serve as public safety dispatchers. It was first introduced to Congress in 1991 and there are an estimated 200,000 public safety dispatchers nationwide. On April 1, 2008 Eureka City Council presented Senior Dispatcher Amanda Nichols and Communications Supervisor Tawnie Hansen with a Proclamation in recognition of the week and the dispatchers that serve the community. On April 14th, 2008 Eureka Police hosted the annual county-wide dispatch dinner at the Ingomar Club. The dinner was a huge success with several



World's Most Awesome Dispatchers

Left to right: Jenifer Braud, Traci Gouthier, Tawnie Hansen, Miranda Baird, Kristen Powell, Michelle Olson, Kristen Ireland, Brittany Wilson, Jennelle Miller, Lisa Morrison, Amanda Nichols

agencies honoring a Dispatcher of the Year. The gathering was not only attended by dispatchers but also by Police Chiefs, Lieutenants, the Under Sheriff and the Area District Chief for the California Highway Patrol. With generous donations from many local businesses there were six grand prizes that were part of a raffle and each dispatcher received a gift bag.

May 14, 2008 – Communications Dispatcher Kristen Ireland successfully completed the 120-hr POST Public Safety Dispatcher Basic Course at the College of the Redwoods

campus. This course fulfills the requirement for Communications Dispatcher with the Peace Officer Standards and Training.

June 10-12, 2008 – Communications Dispatchers Kristen Ireland, Traci Gouthier and Kristen Stewart attended the 24-hr Emergency Medical Dispatch (EMD) course that was hosted by our agency. In addition to the EMD course they each received their CPR certificates from the Eureka Fire Department. These dispatchers are now trained to provide medical instructions to callers and provide the responding fire personnel with relevant medical information.

The following dispatchers celebrated anniversaries with the department in the second quarter:

Miranda Chase, April 1st – 4 years

Lisa Morrison, June 8th – 3 years

Jenifer Braud, June 26th – 3 years

Statistics – Calls Received in Communications

April 2008

Administrative Calls	7365
911 Calls	1831

May 2008

Administrative Calls	7955
911 Calls	2086

June 2008

Administrative Calls	7187
911 Calls	1998

Total calls Received:

28,422

Records Section

April 24th brought two sweet little girls in to work with their Moms on Bring Your Child to Work Day. Cammi, age 7 was the guest of Ashley Ipock and Carissa, age 8 was the guest of Christina Laramore who are both Police Records Specialists II.

June was another fun month! Kaitlin Powell, PT Police Records Specialist, brought in her darling little 4 month old puppy, Lucy, on Bring Your Pet to Work Day. She's an extremely well behaved and gorgeous black and white McNab. The department was happy to have her visit. We all received plenty of puppy kisses though out the day.

Erin McBride, Police Records Supervisor just slipped in this quarterly report on June 28th to have her forty-something birthday! She was cheerfully surprised with a beautiful card and a warm flowing chocolate fondue with lots of fruit for dipping! We even have evidence pictures to prove the yummy celebration!

PROPERTY SECTION

EPD Property Room Annex, designed by our very own Lt. Len Johnson, broke ground this June to provide approximately 600 sq ft of additional space to store property and evidence.

Eureka Volunteer Patrol:

The EVP continues to serve the community as volunteers who assist the Police in many ways. This quarter they put in 590.50 hours of service and covered 1296 miles. They performed 14 vacation checks and answered requests for extra patrols by 4 businesses and 7 residential recipients. EVP received a donation in the amount of \$50 during this quarter.

We commend these wonderful folks who give so generously of their time and effort to the citizens of Eureka.

Commendations:

- To Eureka Police Department from the National Drug Intelligence Center of the US Department of Justice, a certificate of appreciation for participation in the national drug threat survey for 2007.
- To Police Services Officer Stacy Hanson from Police Services Officer Suzie Owsley, to commend her for taking the initiative when seeing a small child walking in the rain. PSO Hanson immediately pulled over to check on the status of the child. The child said she was walking to her babysitter's house but had gotten lost. She did not know the babysitter's address or phone number, nor did she know the name of her school, but she did know the name of her teacher. Inquiries regarding the teacher's school led them to Alice Birney school where the child's parents and the school administrator were just getting ready to call police. PSO Hanson's quick thinking and actions resulted in finding a lost child and returning her to her parents.
- To Police Services Officer Stacy Hanson from Chief Garr Nielsen, to thank her for her response to the incident above and express her actions exemplify the best of EPD and the commitment to the community that EPD employees demonstrate every day, and to thank her.
- To Police Officer Patrick Bishop from Clinton Alley, to thank him for his courtesy and professionalism during an interaction.

- To Agent Brian Stephens and Agent Jack Nelson of the Humboldt County Drug Task Force from Chief of Police Garr Nielsen to thank them for their efforts in addressing issues at a West Del Norte Street address. Having received many calls from neighbors expressing thanks for their abatement efforts, Chief expressed it reinforces his conviction that we are very fortunate to be part of a proactive drug task force.
- To Police Officers Bryon Franco, Bill Dennison and Justin Winkle from Sam Neuwirth, to commend them for their poise and efforts in regard to their encounter with a homeless man with a BB gun.
- To Chief Garr Nielsen from Jerry Droz to commend him for all the vehicle abatement activity and to express his support.
- To Police Officer Tim Jones from Sergeant Kay Howden to commend him for the extra time and effort he takes to investigate and document his assigned cases. This extra effort helps the organization and reduce the cases that need to be referred to the Criminal Investigations Section.
- Police Officer Adam Laird and Police Services Officer Suzie Owsley from members of the Mobile Medical Office, to thank them for the work safety assessment.
- To Police Officers Chris Silvey, Chandler Baird and Jason Campillo from Virginia Carter, to thank them for their quick response and help when she called because of a prowler.
- To Police Officers Chandler Baird, Patrick Bishop, Alan Aubuchon, John Gordon, and Sgt. Rodrigo Reyna Sanchez, from Sue Swanson, Bayshore Mall, to commend them for their absolutely fantastic response time to a fight at the Mall.
- To Police Officer Leonard LaFrance from a citizen, to say he really appreciated the way Officer LaFrance handled a call involving his wife. He also commended the officer for the way he "treats his customers."
- To Police Officer Leonard LaFrance from Chief Garr Nielsen to express gratitude for the citizen commendation (see above) and feels it is indicative of the work Officer LaFrance routinely performs.
- To Police Officer Joshua Siipola from Chief Garr Nielsen to thank him for his continued efforts and the exceptional quality of his work.
- To Lt. Tony Zanotti from Susan Vandemeer, DA's Office, Check Enforcement Program, to thank him for his assistance in scheduling her to meet with each of the watch briefings to present the Check Enforcement Program to all of the officers and office personnel.
- To Police Services Officer Susan Strom from Lauren Farnsworth, to thank her for helping with her research on sex offenders and subsequently getting an A- on her assignment.

- To Police Officer Greg Hill from Tamara Wolski for helping her find the driver who hit her car.
- To Police Services Officer Suzie Owsley from Judy Gippert of CRTA to thank her for her very well received presentation on identity theft.
- To Police Services Officer Suzie Owsley from Kristy Silva thanking her for her donation of a big box of goodies for their lobby that arrived just in time for "Bring Your Child to Work Day".
- To Police Officer Justin Winkle from Paul Suwitt to commend him on the level of service provided on several incidences.
- To Police Officer Justin Winkle from Chief Garr Nielsen to thank him for the continued good work and to thank him for being a credit to the organization and to express appreciation for his positive enthusiastic attitude.
- To Police Officer Drake Goodale from John Myers, Northcoast Co-Op for his assistance with a shoplifter. Thank you for your help.
- To Police Officer Gary Whitmer from a citizen who thought he cited in a "speed trap" who admitted to the officer he was wrong. The officer handled the problem very great and his acceptance of the apology was incredibly honorable.
- To Police Officer Chris Jenkins from Eureka High School PTSA, awarding him a certificate of appreciation for his outstanding contributions to Eureka High School.
- To Police Officers Leah Alexander and Danny Kalis, Senior Dispatcher Amanda Nichols, and Dispatcher Traci Gouthier from Sgt. Mike Quigley, to commend them on their team work and professionalism during the incident of a 30-minute pursuit that left the south city limits. As the pursuit unfolded, it passed out of radio range for our department and involved passing communications from EPD to Fortuna PD to cell phone and then to HCSO, with CHP in the mix. Throughout the pursuit, Officer Alexander remained calm and professional as she coordinated the pursuit and adapted to different communication needs. Dispatchers Gouthier and Nichols coordinated efforts between all of the various agencies throughout the incident and kept all those involved up to date.
- To Senior Administration Assistant Mary Kirby from the Law Enforcement Chief's Association, Humboldt, awarded a certificate of appreciation in recognition of her tireless efforts to promote, support and successfully coordinate the countless details of the 2008 Peace Officer's Memorial Ceremony on May 8 at the Adorni Center.
- To Police Services Officer Ron Aubuchon from Lloyd Reece, who claims Ron is the Best of the Best for his 100% professional, courteous, respectful and positive interactions with citizens at the EPD front counter. Especially him, during his recent incident of having his vehicle wrongfully towed.

- To Police Officer Justin Winkle from Floyd Squires, who was complementary of the service he provided and in the professionalism displayed in several contacts.
- To Police Officer Gary Cooper from a citizen to thank him for coming to her aid when she was sick and he took her to the hospital.
- To Eureka City Council from Ira Blatt, NAMI, a letter of support for Chief Garr Nielsen.
- To Senior Dispatcher Michelle Olson and Police Officer Adam Laird from Donna Wood, Recreation Director with City of Eureka, to thank them for spending part of their Saturday sharing information and training in support of the COE's Summer Camp Program.
- To Police Officer Bryon Franco from Don McCombs of Ocean View Cemetery who was very complimentary and very pleased with the service provided after a theft of flags. His follow up interviews resulted in the flag being returned by an unknown person a short time later.
- To Police Services Officer Suzie Owsley from Barbara Durst of the Willow Creek Fire Safe Council to thank her for the gun lock donated for the Youth Fishing Derby.
- To Police Officers Patrick Bishop, Chandler Baird and Ed Wilson from Richard Twiddy, who'd reported a "suspicious person" prowling around a residence. He was impressed with the quick response time by the officers and the excellent job they did. He wanted to thank them very much for their help and for taking the time to explain the legal/investigative process to him.
- To Police Officer Ed Wilson and K9 Endy from Chief Garr Nielsen to commend them for their persistence in locating a missing child inside the home after the parents insisted the child was not inside. Chief expressed appreciation for the officer's willingness to take advantage of opportunities to utilize his K9 and encourages him to continue the assertive work.
- To Animal Control Officer Rob Patton from Pam Olmstead to express thanks for his picking up her two dogs that had made a get away from their backyard and taking them to the slammer until she could pick them up.
- To Police Officers Cory Crnich, Tim Jones and Len LaFrance and Dispatchers Jennelle Miller and Kristen Powell from Dawn Watkins, Crisis Services Director, HC Domestic Violence Services, to express the interactions on a domestic violence call out between EPD staff and theirs was professional and helpful.
- To Sergeant Steve Watson and Police Officers Adam Laird and Ed Wilson from Chaz, a witness who observed the officers at a 415 call today and wanted to report the officers were prompt and courteous. He appreciated their professionalism.

- To Chief Garr Nielsen from Patricia Tritten to express appreciation for the job he is doing in the City. Please continue the good job.
- To Members of the Eureka City Council from Tom Hannah to express his views on the budget and comment of the increased presence of traffic enforcement in his neighborhood.

New Hires, Promotions, Special Assignments, Departures:

New Hires

None

Promotions

Police Officer Drake Goodale completes FTO program and assigned to solo patrol

Police Officer Len LaFrance completes FTO program and assigned to solo patrol

Police Recruit Pam Wilcox promoted to Police Officer

Police Recruit Jon Luken promoted to Police Officer

Police Officer Wayne Rabang completes FTO program and assigned to solo patrol

Special Assignments

Police Officer Chris Silvey appointed Range Master

Police Officer Amber Cosetti assigned temporarily to Criminal Investigations Section

Police Services Officer Stacy Hanson assigned 20 hours per week to assist with 290/H&S registration.

Departures

Police Officer Jason Campillo

Change in Command Staff Assignments

Records Supervisor Erin McBride assigned temporary management of Records, Evidence and Property Sections.

Lt. Murl Harpham assigned temporary management of the Police Services Officers.

Senior Dispatcher Amanda Nichols assigned temporary Communications Supervisor.

Sgt. Patrick O'Neill relieved of assignment as Public Information Officer.

Lt. Murl Harpham assigned as Public Information Officer.

Temporary Communications Supervisor Amanda Nichols relieved of assignment upon return of Communications Supervisor Tawnie Hansen.

CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
2ND Quarter Report
APRIL – JUNE 2008

BUILDING DIVISION

The 2nd quarter valuation for 2008 of \$4,167,226 is up from last year's 2nd quarter total of \$3,706,783. The Building Division issued 268 permits for the quarter. Staff conducted approximately 1,326 inspections, 88 plan reviews, and investigated 43 new code enforcement complaints. During the quarter 32 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fee's
Commercial	0	\$0.00	\$0.00
Demolition	2	\$0.00	\$94.00
Duplex	0	\$0.00	\$0.00
Electrical	35	\$400.00	\$1,948.00
Improv. Commercial	45	\$1,577,600.00	\$34,604.00
Improvement Residential	90	\$916,109.00	\$27,726.00
Mechanical	7	\$0.00	\$506.00
Misc.	0	\$0.00	\$0.00
Multi-Family	1	\$788,027.00	\$9,650.00
Plumbing	26	\$0.00	\$1,171.00
Reroof Commercial	5	\$60,805.00	\$1,049.00
Reroof Residential	48	\$477,342.00	\$9,108.00
SFD	1	\$258,719.00	\$3,767.00
Signs	8	\$88,225.00	\$3,394.00

Quarter Summary					
	April	May	June	Quarter Totals	Last Years Totals
Permits ISSUED	81	93	94	268	309
Permits FINALED	87	232	128	447	215
Valuation	\$1,391,035.00	\$1,328,039.00	\$1,448,152.00	\$4,167,226.00	\$3,706,783.00
Inspections Performed	359	578	389	1,326	706
Plan Reviews	32	27	29	88	102

Code Enforcement					
	April	May	June	Totals	Last Year Totals
Complaints OPENED	16	14	13	43	46
Complaints CLOSED	9	19	4	32	21
Investigation Fee's	\$927.00	\$904.00	\$1,542.00	\$3,373.00	\$3,452.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early July in conformance with Eureka Municipal code § 150.095. Twenty-four (24) buildings/properties were inspected. Sixteen (16) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Seven (7) owners obtained permits for repairs and those properties have been removed from the list. One (1) vacant property has been added to the list this quarter as a result of the inspections.



516 W. Everding Street
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



1212 S Street
Monitoring Fee Assessed



915 Del Norte Street
Monitoring Fee Assessed



3575 Dakota Street
Monitoring Fee Assessed



1631 McFarland Street
Monitoring Fee Assessed



213 Harris Street
Monitoring Fee Assessed



1424 Pine Street
Monitoring Fee Assessed



1440 Pine Street
Monitoring Fee Assessed



1635 L Street
Monitoring Fee Assessed



120 7th Street
Monitoring Fee Assessed



2325 2nd Street
Monitoring Fee Assessed



716 8th Street
Notice of Inclusion



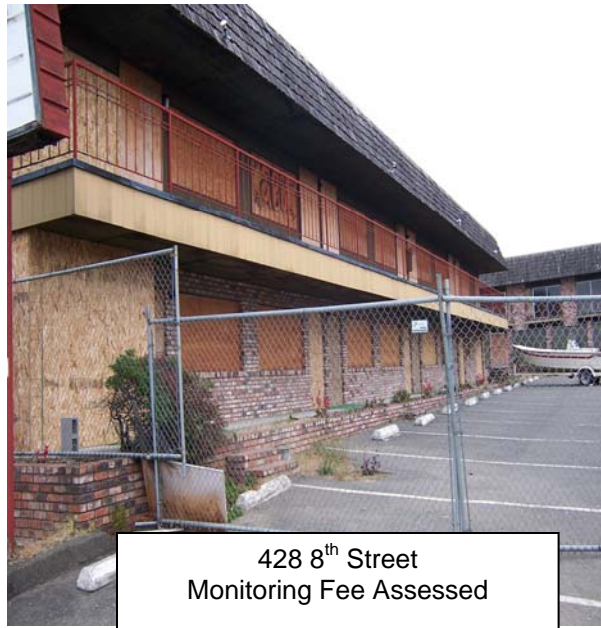
435 O Street
Monitoring Fee Assessed



2728 California Street
Monitoring Fee Assessed



3205 F Street
Monitoring Fee Assessed



COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
445 4 th Street	First States Investors	Remodel	\$85,000.00
1059 W. Hawthorne Street	Humboldt Waste Management	Addition of New Material Containment Structures	\$111,000.00
3300 Broadway	Bayshore Mall	Tenant Improvements – Fred Meyer Jewelers	\$200,000.00
1604 4 th Street	David Bullard	Addition to Big Louie's Pizzeria	\$79,500.00
3300 Broadway	Bayshore Mall	Tenant Improvements – Victoria's Secret	\$325,000.00
1176 W. Del Norte Street	PWM Inc.	Soil Remediation System	\$40,000.00
634 H Street	Stephen Moser	4400 SF Remodel	\$100,000.00
600 E Street	Daniel & Amelia Ricke	2048 SF Mezzanine at Picky Picky	\$94,761.00
1124 & 1128 Thomas Street	Greg Pierson	Two Apartment Buildings w/ 6 Units Total	\$788,027.00
26 5 th Street	Thomas Bruner	288 SF Addition & Change of Occupancy	\$80,000.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
833 G Street	RCAA	Rehab	\$121,700.00
1827 Fairfield Street	Surinder Heer	1568 SF Duplex	\$111,999.00
2205 O Street	Rahi Miraie	Second Unit Addition	\$60,000.00
222 15 th Street	James & Margaret Stevens	1176 SF Duplex w/ Existing SFR	\$111,825.00
3128 C Street	Richard Rose	448 SF Addition	\$40,929.00
2022 J Street	Franklin Carpenter	396 SF Addition	\$36,179.00
261 Hillsdale Street	Rob & Erica Beckerdite	Re-Roof	\$22,000.00
2466 Russell Street	Scott & Kathry Sattler	Re-Roof	\$21,280.00
1329 Bay Street	Michael Mullen	Re-Roof	\$21,658.00
1915 Huntoon Lane	Clarence & Mary Leppek	New SFR w/ Attached Garage	\$258,719.00

Unreinforced Masonry Buildings

Of the 55 potential unreinforced Masonry Buildings identified in 1990, ten remain on the City's unreinforced Masonry Building and are required to complete a seismic upgrade in conformance with the Cities ordinance entitled "Earthquake Hazard Reduction in Existing Buildings".

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners are working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade and have a project schedule developed and approved by Council.

The City of Eureka completed demolition of the building at the Foot of J Street as part of the Waterfront extension project leaving nine buildings on the Cities URM list. The building at 325 2nd Street was recently sold and the new owner is preparing a plan for compliance with the Cities ordinance. Two property owners who have not responded at this time are being referred to the City Attorneys Office for further action.

Annual progress reports to the Building Official are due in January.

PUBLIC WORKS ADMINISTRATION

During the 2nd quarter of 2008, Public Works Administration processed 460 service requests: 143 were street related, 93 were facility maintenance issues, 127 were water distribution issues, 29 were related to sewer, 16 were park issues, and 39 were addressed by administration staff. Approximately 513 service requests were completed during the quarter.

Staff also addressed twenty-four (24) public right-of-way encroachment issues, ten (10) were reconciled; eight (8) sight obstructions, five (5) were resolved; seven (7) sidewalk defects and three (3) were resolved. Sixteen (16) requests were received to investigate illegal dumping and all sixteen (16) were resolved.

Projects that were completed during the second quarter included:

- Sequoia Park Garden Fence Project, Bid #2007-27; Notice of Completion was filed with County of Humboldt; and
- The Lundbar Hills Boost Station was re-roofed.

The new Policy and Procedures Manual for facility rentals and the 2007 Consumer Confidence Report were uploaded to the web.

PARKS DIVISION

Sequoia Park



The Sequoia Park Garden has been planted and is growing nicely. Staffing budget reduction effective July 1, 2008, will significantly reduce garden maintenance for the remainder of summer. Planter beds will be irrigated and perennial plant material was preserved. Landscape maintenance activity in the Zoo will also be reduced by half. This summer, the garden will feature Summer Majesty Phlox, State Fair Zinnias, Supercascade Red Petunias, Chrysanthemums, Sunflowers, Sweet Peas, Royale Mix Salpiglossis, Gold Canary Bird Vine, and Impatiens. The Dahlias

were staked and have begun flowering with new plant shoots are growing rapidly. The Day Lily Collection is already flowering nicely.

The Humboldt Fish Action Council performed a public service work project to remove invasive ivy from a small creek drainage near the Duck Pond parking lot. Several truck loads of those noxious weeds were removed from Sequoia Park to help protect native vegetation.

Landscape areas at the Sequoia Park Zoo got a good spring cleaning, but after July 1st, due to budget reductions, it will be necessary to provide a reduced level of routine maintenance

throughout the facility. Turf grass mowing and trim out will continue on a weekly basis. Recently, a new Zoo tractor arrived which will be used to process compost material.

Teen Challenge successfully completed several public service work projects within Sequoia Park to repaint the Bandstand Gazebo, Restrooms and Cook Shack. The freshly painted structures look great and work crews also cleared and cleaned sections of the park trail system after adding some new woodchips to the playground area.

Park Facilities

At Myrtle Grove Cemetery, all monuments were cleared of overgrown grass to improve visibility and several water line breaks repaired. The automatic controllers were activated for summer irrigation. The stolen and vandalized remains from Buhne Mausoleum were returned to their proper resting place with assistance from the County Coroner. A new heavy duty, double lock, wrought iron gate should help secure and protect the site from further damage.

Park turf irrigation systems were tested and repaired to prepare for summer watering. Softball fields at Cooper Gulch and Kennedy/Hartman have been weeded, leveled, marked and mowed. Ballfield dugouts and fences were also repaired as needed to get ready for the softball season.



All park turf grass areas are being mowed on a regular basis and turf irrigation systems are operational. Weed abatement work was completed at many park and landscape facilities as well as tractor mowing waterfront properties in preparation for the City's July 4th Celebration. The Old Town Gazebo was also cleaned up for the Independence Day Festival.

At the Eureka Skate Park, Maples Plumbing and Mercer Frazier equipment crews are working with City staff to install a subsurface site drainage system, including installation of two drainage system access manholes and prepare a base grade level before the actual concrete construction portion of that project is put out to bid. Fundraising efforts continued with a Eureka Skate Park Benefit at the Blue Lake Casino's Sapphire Palace on Saturday, June 21st. The event included skateboard, roller blade and BMX demonstrations and exhibitions, local food vendors and live music. Fundraising efforts will continue. Email: espfundraising@gmail.com.

At Highland Park, four new Red Maple trees were planted beside the playground to replace storm damaged pine trees and at Carson Park, two Birch trees were also planted near the playground. Carson Park was cleaned up in preparation for the annual Rhododendron Parade on H Street. Park restrooms were opened for the event and a large crowd enjoyed the community parade on a nice sunny day.

Landscape Facilities



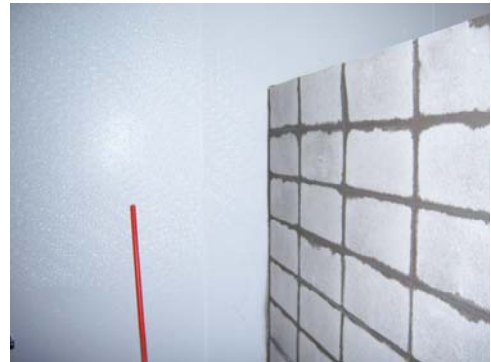
Street tree winter pruning work has been completed in Old Town and Downtown. New replacement street trees were planted at Fourth and G Street and along M Street between 3rd and 4th Streets. Weed abatement and tree well weeding/cleanup work has started in Old Town and along Waterfront Drive including hedge trimming work at the F Street Plaza and Adorni Center.

In support of City of Eureka's recycling efforts, recycle containers were repaired at several locations within the downtown area and in Henderson Center. The painted side panels were replaced as needed. Replacement can liners were installed within several aggregate trash receptacles throughout the Old Town area.

FACILITIES MAINTENANCE



Facilities Maintenance personnel worked on a wide variety of projects during this quarter. Staff began working on a complete



interior remodel of the Old Town Restroom facility. This project included the complete removal of all fixtures, privacy panels and rusty stainless steel wall coverings. New privacy walls were constructed of cinder block and a complete refurbishing of the fixtures is ongoing. Initial improvements were completed prior to the 4th of July Festival and final interior painting will follow after brick mortar has cured.

A bad traffic collision at Harris and S Streets demolished the traffic signal electrical service, a pedestrian pole and the entire signal pole. Staff was able to repair or replace damaged equipment and made the traffic signal operational by late that evening.

At Eureka Police Headquarters and the Police Annex, electricians installed a new electrical sub panel for a new property area; they are also worked to retro-fit lighting fixtures on the second floor, upgrading to a more energy efficient system. At the new annex in the Mall, they ran phone and computer lines to enhance operational capability.

Eureka Fire Station #3 had their 1949 back-up generator short out and the entire generator system failed. Upgraded parts were on order and a contractor hired to rewire the building with new switching and a larger generator capable of running the entire Station. A new electrical service will also be installed, which will lower electrical utility expenditures. The electricians also constructed a portable Ham Radio Station for the new fire training classroom on L St.

Repairs were made to all Boardwalk light fixtures to improve night time security for pedestrians in that area. Recreation Division requests to repair all ball field lights at City facilities were completed by staff in only two days and will provide enhanced field illumination for the safety of all players.

The Sequoia Park Zoo had a wide variety of small projects that were completed in a timely manner.



Youth Programs

After School Recreation concluded programming for the 2007-2008 school year in June. Programs were offered at seven different school sites. Approximately 100,000 youth were served by the After School Program during the year. The Recreation Division received over \$200,000 from Eureka City Schools for services provided during the 2007-08 school year. Arrangements for 2008-09 programs are currently underway.

Hoopsters Basketball League activities concluded in April. The program continues to be extremely popular with our youth. Approximately 750 boys and girls participated in the league. Hoopsters Basketball received excellent community support by local businesses and community supporters. In addition, the league employed over 100 adult volunteer coaches.

Much of our early second quarter efforts focused on preparing for summer youth programs. Two very popular summer activities for youth included our Learn-to-Swim program at the Eureka High School Pool and our Summer Day Camp Program located at Carson Park. Both programs began in June and will continue through early-August. Registration in early summer sessions was strong for both programs.

(Here's a nice shot of our Summer Aquatics Program)



Lastly, the John Ryan Youth Center and Roller Skating Programs continued to gain popularity throughout the quarter with pre-teen and early teen age groups.

(Youth participants at the John Ryan Youth Center)



(Here's another satisfied Roller Skating participant)



Participation in youth programs exceeded 40,000 during the quarter.

Adorni Recreation Center

Activity at the Adorni Recreation Center was particularly busy during the months of April and May. Hoopsters Basketball Games and practices continued through mid-April and Men's Basketball activities continued through mid-May. League activities ended with the beginning of summer programming and will resume in September.

The Adorni Center hosted a number of special events during the quarter. The League of Women Voters Luncheon and the Eureka Falcons Wine Tasting events occurred in April. In May, the Humboldt County Office of Education's Excellence in Teaching Ceremony was followed by and Soroptomist's Walk-A-Thon event. In June, the North Coast Clinic's Workshop was followed by Eureka High School's Safe and Sober Graduation Party. June concluded with Humboldt Area Foundation's Bridges out of Poverty fundraiser.

The Adorni Center's Annual Summer Membership Promotion began in June and resulted in forty (40) new memberships. Aerobic classes and weight room activities continued to be the major focus for Adorni Center members. The 2007-08 approved Recreation Division budget included funding for the first-stage of a Cardio Room expansion into the currently underused Arts & Crafts Room. Hopefully, the 2008-09 budget will include funding to complete the expansion.

(Adorni members participating in our Yoga for Stiff People class)



Attendance at Adorni Center Activities exceeded 13,000 during the quarter.

Adult Programs

Second quarter efforts were focused on concluding winter-spring activities and implementing summer activities. Special interest classes which were successful during the winter-spring session included Yoga, Tai Chi, Jazz Dance, Puppy Manners, Engineering With LEGO, Beginning/Intermediate Volleyball, Jr. Golf, and Rowing. Summer session class offerings expanded to include CPR/AED Training, and Jazz Ballet.

Sports leagues continued to anchor our adult program offerings. Coed and Women's Volleyball Leagues concluded in April. Men's Basketball Leagues concluded in May. These programs will break for the summer and resume in the fall. Summer Slow Pitch Softball Leagues began in June and will continue through August. Coed, Women's and Men's Leagues are offered and remain popular with our adult participants.

Participation in programs for Adults exceeded 10,000 for the quarter.

Revenues

Recreation Division revenues approached \$140,000 during the second quarter of 2008.

HARBOR DIVISION

Wharfinger Building



Rentals at the Wharfinger Building were steady throughout the quarter. There were 32 events in April, 33 events in May and 32 in June. The Bay Room continues to see increased usage with 28 of the 97 Wharfinger Building rentals taking place there. With the arrival of spring, the continued popularity for the Wharfinger Building for weddings and receptions is very apparent with one or more booked most weekends this quarter. Along with routine bookings of meetings, seminars and workshops, the Wharfinger Building hosted specialized events including high school

proms, a variety of fund raisers for local organizations, political rallies, graduations and church services this quarter. Over 9,000 people attended events resulting in \$26,992 of revenue.

Eureka Public Marina

The flexible PVC piping which supplies the potable water to the entire marina was replaced as the existing line had become frayed and began leaking. The new line was wrapped with a rubber shield to prevent future contact with the rock wall at severe low tides.

Security upgrades were implemented at the marina including a new camera in the tenant facility and the changing of locks at the dock-head gates. The key exchange system went very smoothly and should help in conserving extra costs from outside use of City facilities and utilities.

The Harbor staff pressure washed the docks, dock-heads, and ramps. In preparation for summer fishing season, the launch ramps were hosed down and cleared of winter debris. The public restrooms were also pressure washed and given a quick coat of paint. Starting June 1st we have had a staff member coming in an hour early at 7:00 a.m. to open the public restrooms extending their open hours.



Boardwalk and Fisherman's Terminal

The Boardwalk has been given extra attention with the coming of the tourism season. The plaza and walkways have been pressure washed and the flowerpots have been weeded and replanted. Boardwalk benches and railings were also sanded and cracked or missing boards were replaced. The staff replaced the Coast Guard and American flags at the F Street Plaza.



The Fisherman's Terminal has seen steady use from the commercial fishermen and the general public. In June, the USCG used the terminal to stage a Haz-Mat drill. The Vessel Opportunity Skimming System (VOSS) deployment drill was conducted using the Terminal docks and hoists, and involved Bay Area and local participants from the agency.

Waterfront Facilities

The Harbor staff replaced the waterlines and valves at the Bonnie Gool Dock. The dock was also pressure washed prior to the annual arrival of the Tall Ships. The PVC railings at the Adorni Center waterfront were repaired and washed.

The Harbor Staff dismantled, recycled, disposed of 2 derelict vessels which had been held in lien. Over 2 tons of metals were recycled to offset the disposal costs.

Timbers were replaced at Dock B to improve safety of workers and the safety guard on the hoist at the south end was reinforced. Weed abatement of all harbor facilities was started to reduce fire risks for the upcoming Fourth of July festivities.



From our Guest Book:

Thomas aboard the Time Out from Everett, WA writes: *"Great people, nice very clean marina. Nice community living aboard."*

UTILITIES DIVISION

Laboratory

In May, the laboratory participated in proficiency testing for microbiology of drinking water samples. This is required by ELAP (Environmental Laboratory Accreditation Program) in order to keep our certification. All results submitted for Coliform samples were correct.

The lab collected geo-bag sludge samples and submitted them for 503 regulatory parameters. Fifty (50) gallons of effluent samples were collected and transported to a laboratory for bioassay experiment analyses requested by Brown and Caldwell for the plant upgrade assessment. The lab is currently participating in proficiency testing for potable and wastewater samples, which is also required for our NPDES permit as well as our laboratory certification.

Wastewater Treatment Plant Operations and Maintenance

Staff assisted SHN engineers with the second GEO BAG biosolids dewatering test and collected required samples for laboratory analysis. The south secondary clarifier was drained in order to divert plant flow so that two bypass slide gates could be replaced. The Chlorine Contact Basin was drained, cleaned and filled in preparation for summer. Biosolids land application at Parcel M is under way and over 50% completed.



Preparing liquid biosolids for application

Francisco Lemus received notification that he had successfully passed his Grade III Wastewater Treatment Plant Operations certification test.

The grinders at Washington and Hill Street pump stations have been repaired and reinstalled. Staff removed the heads from engine/generator 1720. The heads were rebuilt and reinstalled. The chlorine contact chamber was drained and cleaned.

Water Treatment Plant Operations and Maintenance

Advanced Security replaced the motion sensors with door contacts on control building at the Harris & K Street communications building and Coastal Tree Service finished grinding stumps there.

Water Treatment staff attended water quality and monitoring training in Fortuna, and HBMWD installed their repaired Eureka meter.

Water Treatment staff sawcut, trenched, ran conduit, and pulled wire for the relocation of communications antennae and security camera on the Lundbar Hills storage tank. Staff also pulled wire and mounted security camera base up on the High Tank. Pete's Custom Fencing repaired damaged chain link fencing at Water Treatment plant. Alves Roofing installed metal roof on Lundbar Hills pump house.



New steel roof at the Lundbar Hills boost station

Pretreatment

(Permitted Industries)

Sixteen (16) facility inspections and nine (9) wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are preformed by the City to monitor and ensure compliance of all permitted businesses.

A compliance order was issued to New Troy Laundry and Cleaners to install a spill containment pad, and seal existing floor drains. An inspection conducted on 7-10-08 confirmed that the required work was complete.

A compliance order was issued to Don's Rent-All to install a sand and oil interceptor. An inspection conducted on 7-14-08 confirmed that the required work was complete.

(Non-Permitted Industries)

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. No facility inspections were conducted at non-permitted industries.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Seventeen (17) grease interceptors and traps were inspected for fats, oil and grease.

A compliance order was issued to Restaurant Hana to connect kitchen fixtures to the grease trap.

An inspection conducted on 4-21-08 confirmed that the required work was complete.



New automated grease removal at Tea Garden Café.

A compliance order was issued to Tea Garden Café and Restaurant to install a grease removal device. An inspection conducted on 7-3-08 confirmed that the required work was complete.

STORMWATER DIVISION

June 30, 2008, marked the end of the second year of the City's five year Stormwater Management Plan (SWMP). Every year of the five year SWMP has benchmarks that must be met in order to stay in compliance with the Phase II National Pollution Discharge Elimination System permit issued by the State Water Resource Control Board. The Stormwater Division has met all the benchmarks that were set for this year. All the information demonstrating compliance with the SWMP has been entered into the ASIST database. This information will be reviewed and submitted to the North Coast Regional Water Quality Control Board electronically before the September 15th due date.

The stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination minimum control measure (MCM) of our SWMP. In 2008, the Stormwater Division has received thirty-four complaints via the hotline and webpage. Ten of which were received this quarter. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's new stormwater program. They also help prevent polluted stormwater runoff from entering our waterways.

The Stormwater Division is also working hard to comply with the public involvement and participation MCM of the SWMP. On May 17th, Miles Slattery, Public Works Project Manager, coordinated with local businesses, non-profit groups and community members to put on the 2nd *Annual Mayday Community Clean Up*. The event enjoyed great success. Twelve local merchants donated food and/or gifts for the volunteers. Eight local organizations and over 114 volunteers participated in the event to remove over 4,600 pounds of trash from Eureka's waterfront.



The goal of the City of Eureka's Stormwater Division is to encourage citizens to work together for the common good of the environment. Each year the Stormwater Division hopes to be able to sponsor the *Mayday Community Clean Up*. Through this event we will see our local environment changed for the better and advance the City's



mission of improving the quality of life by educating the public about problems contributing to the pollution of our waterways.

STREETS/ALLEY DIVISION

During the wet weather period of this quarter, crews concentrated on drainage issue relating to runoff. Crews concentrate on maintaining flows in culverts to prevent potential flooding. This is accomplished by keeping drain inlets clear of accumulated debris and clearing blockages in the storm drain system.

Additionally, culverts were repaired on Sonoma Street at both California and Williams Streets to insure proper operation during rain events.

With onset of the drier weather, crews were able to shift to other activities including roadside vegetation removal. Crews removed overhanging tree limbs, trimmed brush and mowed areas at thirty-two locations along side of city roads and properties. This helps to maintain sight visibility on roads for motorists, pedestrians and bicyclist which provides for safer multiple uses of city streets and reduce potential fire hazards.

Yearly alley maintenance began during this period with crews working on forty alleys. This work consists of grading and filling potholes, cleaning alley approaches and repairing other damage that occurs during the winter. This work improves access to the alleys and channels drainage to the fronting streets.

Dry weather also allows work crews to ramp up the annual street painting during this quarter. This consists of repainting existing street markings such as: stop stencils, crosswalks, centerlines lines, directional arrows, along with curb markings. This is a necessary element for maintaining safe streets for all users.

One of the division's work efforts was the emergency repair of a large sinkhole on Henderson Street between Fairfield and Broadway. This sinkhole appears to be caused by an open pipe joint in a storm drain pipe that over time had allowed the street sub-base to enter the pipe, undermining the street surface ultimately causing the street to collapse. The sinkhole was repaired and further investigation of the cause will be carried out to determine any additional repair necessities.

One of the larger work efforts during this quarter was the combined work group at the future



skate park in Cooper Gulch. Street division personnel, working side by side with volunteers, installed the subterranean drain system. This system consisted of a series of perforated pipes, 12' on center, along with drain rock to drain ground water from the site. This work and previous work efforts has had a tremendously positive effect on moving the skate towards reality.

WATER DISTRIBUTION DIVISION

Work efforts during this quarter included the installation of a new fire hydrant in front of the Carpet Depot located on Broadway. The water crew installed this hydrant at the fire department's request based on concerns that the relocation of this business required additional fire protection in this area.

The work continues on the replacement of old "dry barrel" fire hydrants to new "wet barrel" fire hydrants in the continuing effort to improve the fire protection within the City. The water distribution staff has had an ongoing project to replace this type of hydrants as they are less desirable to the fire services. Dry-barrel fire hydrants must be shut off in order to connect additional hoses as the separate hose connections aren't individually controlled, causing unwanted delays during potentially critical fire fighting efforts. The newer wet-barrel type hydrant connections are individually controlled, allowing the connection of additional fire hoses to the hydrant without shutting down the entire hydrant, a very important factor during critical times.

These fire hydrants were identified as needing to be replaced during a review of the water system and had been put on a list of work to be put out to contract. Fortunately, automating the water meter system has decreased the associated workload of the distribution staff allowing this hydrant replacement to be done by city crews at a substantial savings.

A new 2" domestic water and 4" fire service was installed to the new County of Humboldt's Office of Education located on Sixth Street between S Street and T Street. Also, during this quarter, planning has begun on the installation of new services to the expansion of the Best Western Humboldt Bay Inn. These new services will include a new fire hydrant on the north side of Truesdale Street, along with a 6" fire service and 4" domestic water service.

The 2007/08 Water Improvement Project continued during this period. This work being



performed by RAO Construction, along with Engineering and Public Works staff, entails upgrades to the water system that may include water main and individual water service, control valve, and other water system component replacement. One of the more critical tasks completed during this year's project was the replacement of the control valves under the Eureka Slough Bridge that control water flows to the areas of Jacobs Avenue, eastern areas of both

Sixth and Third Streets, which includes Target, Humboldt Bank Complex, Harper Motors, and all businesses and residents on Jacobs Avenue. This work was also in a hard to reach location with a sensitive water body (Eureka Slough) next to it. The work was completed without issues and with as little disruption of service as possible, making this portion of the distribution system more dependable.

Water Distribution employee Zach Bunke shutting down a fire hydrant that was hit by a car at the corner of Henderson and Broadway.



WASTEWATER COLLECTION DIVISION

Work efforts during this period emphasized maintenance work activities at the collection systems seventeen (17) lift stations. As the winter weather abates, crews make necessary repairs and routine preventative maintenance a priority at these stations. Flows increase within the collection system during rain events due to Inflow and Infiltration (I&I), requiring lift station pumps to operate for longer more often periods. These pumping requirements prevent the shut down necessary to perform maintenance and/or repairs. When flows subside during the drier months, the necessary work is performed. This work includes rebuilding pumps, electrical work, and other basic upkeep.

EUREKA REDEVELOPMENT AGENCY

QUARTERLY REPORT 4/1/08 TO 6/30/08

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from April 1, 2008 through June 30, 2008 as well as each program's objectives.

REDEVELOPMENT GENERAL ADMINISTRATION (NON-HOUSING)

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies by investing in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ ***I-Bank***—Application for a \$2,000,000 low interest loan was approved on July 24, 2007. Disbursements totaling \$1.6 million have been received for work completed to date.

PRIVATE DEVELOPMENT ACTIVITY

- ***Eureka Inn***—Redevelopment staff continues to work with prospective buyers to determine state and local programs which will apply during renovation of the historic structure and its ongoing operation.
- ◆ ***Request for Proposals***
 - ***H.H. Buhne Warehouse RFP***—Old Town Carriage Company was selected to locate their business in building constructed using salvageable components of the Buhne Warehouse building. A new ERTN was approved on May 20, 2008, and included provisions for the deconstruction and salvage of the building.
- ◆ ***Disposition and Development Agreements (DDA)***

- **Hampton Inn**—Council/Agency approved a six-month extension to the ERTN for Pierson and DeBeni on March 19th.
- **Coastal Dependent Industrial RFP**—Redevelopment Agency Board and staff continue to work with DB Properties, LLC for the purchase and development of a 5 acre site for Wing Inflatables, LLC. Developers have provided the items required by the ERTN with the exception of an ownership agreement, which is still outstanding. Soils work has been completed and a project description has been submitted to Community Development prior to the start of CEQA documentation. Enterprise Zone state tax incentives were also discussed at a meeting on April 16, 2008.
- **Environmental Technology Hostel**—Redevelopment Agency Staff continue to work with the Humboldt Bay Center for Sustainable Living (HBCFSL) for development of an Environmental Hostel on the Halvorson waterfront property. A one year ERTN was approved on November 27, 2008. Coastal Commission staff has provided comments on the project concept at the request of HBCFSL
- **First & C Street Property**—No activity.
- **Tydd Street**—Six month ERTN with new developer Travis Schneider was approved on May 20, 2008.
- **Eureka Pier (Fisherman's Building)**—Staff continues to work with State Lands Commission to complete removal of the public trust from small slivers of property adjacent to the boardwalk pending determination of value.
- **7th & Myrtle Ave**—A Request for Proposals was postponed pending the completion of a lot line adjustment. Once completed, proposals will be requested.
- ◆ **Facade Improvement Program (co-administered with Eureka Main Street)**—prepared and executed Facade Improvement Loan documents and disbursed funds when projects were completed for the following facades:

FAÇADE IMPROVEMENTS – IN PROGRESS

Brothers Building

425 Snug Alley

Est. Agency Participation: \$10,000

Solatube

50 W Fifth Street

Est. Agency Participation: \$30,000

Mori Building

201 & 211 Second Street

Est. Agency Participation: \$22,500

Vanity Building

109 F Street

Est. Agency Participation: \$ 8,285

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

- ◆ **North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility**—NCVRC has selected David Pierce Architect for architectural services to rehabilitate property purchased for a Veterans Transitional Housing facility. The property is located at 109 & 121 Fourth Street in Eureka. Contractor bids were opened on January 22, 2008 at 2:00 p.m. Danco Builders was selected as the lowest bidder. NCVRC are in the process of finalizing other funding commitments before signing a contract with Danco Builders. Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008.

On April 1, 2008, staff submitted a FY 2008/2009 General Allocation grant application to the State CDBG

Program for \$1 million to assist the Veterans in funding Phase II construction of the new Veteran's Transitional Housing facility. Funding for \$500,000 was also requested to assist the Veterans in providing program services. As of June 30, 2008, awards have not been announced.

- ◆ ***Humboldt Community Access and Resource Center (HCAR) Sunrise Plaza Building***—HCAR was included as a 10% Set-aside Activity in the FY 2008-2009 CDBG General Allocation grant application submitted on April 1, 2008. Funding in the amount of \$150,000 was requested to assist HCAR in completing Phase II improvement of the HCAR Sunrise Plaza Building. Awards have not yet been announced.
- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center***—On June 25, 2007, HSRC awarded the construction contract to build Phase I of the new center to Danco Builders in the amount of \$2,504,916. Work on Phase I construction is nearly complete. Phase II construction of the new center is being funded with a \$564,000 CDBG Economic Development, Grant Over-the Counter Component (OTC), from the State of California, and is scheduled to begin in July 2008.

Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008. Staff will also monitor the required job creation under the OTC loan to HSRC for Phase II construction. All required jobs must be created within 36 months of the final loan disbursement.

- ◆ ***Humboldt Bay Center for Sustainable Living (HBCSL)*** —In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist CEED, a non-profit, in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as "Eco-Hostel Project". On June 5, 2007, Council authorized staff to enter into a Sub-recipient Agreement with CEED to carry out grant eligible activities. On January 28, 2008, the City received a request from CEED to terminate the agreement and recommended the City enter into an agreement with Humboldt Bay Center for Sustainable Living (HBCSL) to carry out the grant eligible activities because HBCSL is the intended nonprofit builder of the facility and is the logical recipient of the grant.

On February 19, 2008, Council approved the termination of the Subrecipient Agreement with CEED, and approved entering into an agreement with HBCSL to carry out the grant eligible activities. Work is in progress

- ◆ ***CDBG Planning and Technical Assistance Grant—GIS Project***—Geographic Resources of Arcata has completed the items in the Phase II Scope of Work. The project final report was submitted and the project is now closed. Our retention payment has been received from HCD.
- ◆ ***Making Headway, Inc (MHI)***. — In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist Making Headway, Inc., a non-profit, in conducting a feasibility analysis and needs assessment for the development of a permanent facility to provide traumatic brain injury services, support and education. Funding may also be used to perform environmental services if applicable, and grant writing directly related to the construction or rehabilitation of a facility.

On April 15, 2008, staff received a letter from MHI reluctantly requesting termination of a Subrecipient Agreement between the City and MHI to carryout grant eligible activities referenced above. MHI's request was necessary due to both current financial challenges and possible future challenges involving budget cuts at the Sate level. In their letter, MHI stated that since the inception of the grant application and subsequent award, demand for services from MHI has increased substantially. While such demand is welcomed, funding these expanded services has and continues to be difficult as services are often rendered without payment.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS

- ◆ ***Foreign Trade Zone***--City staff has completed a request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District. The activation documentation has been submitted to Customs and Border Protection for consideration.
- ◆ ***Revolving Business Loan Program***--continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements.
- ◆ ***Enterprise Zone Program (EZ)***
 - **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member/Secretary. Attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.
 - **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
 - **Employee Hiring Credit Vouchers Issued**—Staff issued 169 Employee Hiring Credit Vouchers to EZ businesses between April 1st and June 30th. Businesses located in the EZ continue to learn about the program and the benefits it offers.
 - **Business License Waivers Issued**—36
 - **Business Information Packets Distributed**—7
 - **Enterprise Zone Application**—Final designation of both the Enterprise Zone and the new Targeted Employment Area (TEA) was received from HCD on May 19, 2008, culminating a two and one half year process. The approvals were retroactive to October 15, 2008. Staff is now working to identify information gathering methods needed to track the 27 performance measures required to be documented as a condition of Enterprise Zone approval.
- ◆ ***Eureka Main Street Program***—City liaison serving on the Main Street Board of Directors and Economic

Restructuring Committee. Attended monthly Board Meetings this quarter.

- ◆ ***Upstate California Economic Development Commission—UCEDC***—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending tradeshow for targeted industries and authorizing our executive director to increase outreach efforts
- ◆ ***California Association for Local Economic Development (CALED)***—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California.. Also, attended Annual Conference which included numerous workshops on “green” economic development
- ◆ ***California Enterprise Development Authority (CEDA)***—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB’s) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.

MARKETING

- ◆ ***Business Outreach***—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.

ADDITIONAL PUBLIC INVOLVEMENT

- ◆ ***Eureka Chamber of Commerce Business & Industry Committee***—staff attends meetings as scheduled to discuss issues affecting businesses in the region.

HOUSING PROGRAMS

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

- ◆ ***615 Myrtle Avenue*** - This property was purchased by the Redevelopment Agency in 2004 from the State of California, with the intention of developing affordable housing for a low income household. This property will also serve as replacement housing for the demolition of the residence at 1901 California Street for the development of the Senior Resource Center's Alzheimer's Day Care Center. The Agency contracted with Will Adams Construction in July 2007 to restore the home. \$140,000 was budgeted for the project. A loan increase of \$15,000 was approved in October 2007 for the addition of a single car garage and for additional unexpected historic and structural repairs. Construction of the residence, garage, landscaping, and fencing was completed in March 2008, and the first enrollment period for those interested in purchasing resulted in one applicant by the deadline of June 27th, 2008, who was laid off by his employer. The enrollment period for interested parties has been extended to August 27, 2008, and is now open to the public at large who qualify as low income. The home will be offered for sale with affordability covenants to a low income household through the First Time Homebuyer Program.
- ◆ ***Seventh Street Villas***—On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. As soon as the tract map is approved by the City, escrow transferring the property should close. It is anticipated that 2 of the 6 units will be completed and ready for sale by fall of 2008 and the other four units are expected to be completed by July 2009.
- ◆ ***First Time Homebuyers Program (FTHB)*** –The program is being administered by Umpqua Bank who qualifies applicants for their amortized monthly payment first mortgage. The Agency's Low and Moderate Income Housing Fund provides up to \$120,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable purchase price of the home. The FY 2007-8 budget of \$1,200,000 will provide up to ten first time homebuyer. In October 2008, the City Council authorized an increase of \$480,000 for 4 additional loans. Fourteen loans have been funded in fiscal year 2007-08. Thirty six applicants are in the process of qualifying, and thirteen applicants are looking for a home in their price range. The waiting list continues to be approximately 100 people, with twenty applications mailed monthly, until funds are expended. This program does not reserve funds for applicants; therefore once the applicants are pre-qualified by the first mortgage lender, the program is on a first-come first-served basis. Funds are not reserved until a purchase agreement is executed by the owner and seller, and an escrow is opened.
- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation*** – The LOCAL owner occupied rehabilitation budget for FY 2007-8 is \$100,000. These funds are generally reserved for projects located outside the Low and Moderate Income Housing Fund targeted area and are for those applicants who are moderate income, as low income

applicants would qualify for CDBG Program Income funding. Five applications were mailed and none were returned.

- ◆ ***Eureka Housing Authority (EHA) \$500,000 LMIHF Rehabilitation Loan*** – In December 2006, the Redevelopment Agency authorized a loan to the EHA in the amount of \$500,000 from the Low and Moderate Income Housing Fund with contingencies. The loan will be at 3% interest, deferred for 40 years, to assist EHA in the restructuring of a purchase/rehabilitation loan to assist in the rehabilitation of 50 existing affordable housing units located at 735 “P”, 112 “E”, and 15 W. Hawthorne Streets in Eureka. The contingencies were met by EHA staff and the loan closed escrow in November 2007.
- ◆ ***Eureka Housing Authority (EHA) Subordination Request of 1998 \$330,000 LMIHF Loan #21698-986-0000*** - Loan for 22 units of affordable senior housing units on four sites within the City of Eureka. The Housing Authority requested a subordination of the Agency \$330,000 loan to refinance their existing tax exempt mortgage revenue bond in second lien position on title to an Umpqua Bank loan in the amount of \$340,000. The Agency has administratively approved with a contingency to allow the City ahead of secondary financing.
- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** –These funds are revolving funds which accumulate from repayment of past CDBG program income loans. In fiscal year 2007-08 \$250,000 was budgeted for owner occupied rehabilitation and rental rehabilitation, or special project loans. As the balance increases, these funds are then expended for allowable program uses. These funds are also anticipated to be used to match those CalHome loans which exceed the maximum CalHome allowable \$40,000 loan limit, up to the \$60,000 maximum, and to fund the Lead Based Paint Hazard Mitigation program for those applicants who are low income. To date, one loan for \$8,400 was provided as a loan increase to an existing loan for estate settlement and approximately \$3,800 was paid for lead education, mitigation, and testing.
- ◆ ***Low and Moderate Income Housing Fund/ Owner Occupied Rehabilitation*** –The \$500,000 LMIHF loan to the Eureka Housing Authority is described above. The historic property owned by the Eureka Redevelopment Agency on 615 Myrtle Avenue is also listed separately above, and is funded from the LMIHF. Repayment from the first mortgage will be used to partially fund the City’s downpayment assistance loan. Staff has been working with Danco Communities on their recent request for \$2 million to fund the purchase of the site and development of thirty affordable townhouse apartments at 4th and S Street in Eureka. Staff is continuing discussions with one of the three property owners in the Redevelopment Area who has requested information regarding affordable housing rehabilitation and seismic retrofit rehabilitation funding for affordable housing in Old Town. The Greyhound Hotel project site has been visited and staff is working with the owner to meet loan criteria and structuring of the loan to be affordable. An additional loan application has been mailed to the Serenity Inn for their request to rehabilitate their facility.
- ◆ ***Paint Up/Fix Up Program*** - \$50,000 was budgeted from the Low and Moderate Income Housing Fund and an additional \$50,000 was budgeted from the LOCAL fund for Paint Up/Fix Up Program grants to cover both targeted areas and provide grants City wide. The program provides grants of up to \$2,500 for qualified moderate to low income households for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Approximately \$35,719 has been provided in grants from the LMIHF to date, for sixteen applicants, and \$28,558 in LOCAL funding for 13 grants. There is currently no waiting list for this program.
- ◆ ***Dumpsters*** - The City of Eureka, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods upon request (based upon need). Eureka City Garbage provides 20 dumpsters, at no cost to the City, every calendar year. This program is augmented by the City’s budget of \$5,000 for additional dumpsters, if needed. Since July 1, 2007, fifteen free dumpsters have been provided to the community.
- ◆ ***Graffiti Clean Up Program*** - The City of Eureka, in cooperation with Shafer’s Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free

paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign.

- ◆ ***Wheelchair Ramp Grant Program*** - The City Council in October 2007 approved new guidelines to increase grant funding per project from \$1,500 to up to \$2,500 for moderate income households and up to \$3,500 for low income households. This is anticipated to create more participation in the program. Since July 1, 2007, eleven applications were mailed, with one grant provided at \$3,500 and three currently pending, with anticipation for completion in August of 2008. Homes must be located in the City limits.
- ◆ ***Senior Home Repair Program*** – In FY 2007-08 the City appropriated \$10,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the “Senior Home Repair Program”. These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. Approximately \$8,667 has been expended to date to assist seventy (70) seniors.
- ◆ ***Multiple Assistance Center Project*** - The Multiple Assistance Center (MAC) project involves the purchase and rehabilitation of a large building in Eureka for a homeless service and resource center. The project site is located at 139 “Y” Street in Eureka. The City purchased the site in February 2002 using CDBG grant funds. In 2001, the City was awarded a \$1 million loan from the State HOME program, and a \$500,000 State CDBG grant. Both funding opportunities were used for the construction of the MAC. The City is repaying the \$1 million loan from the State HOME program by contributing \$50,000 annually into the Low and Moderate Income Housing Fund. In October of 2007, the City Council approved a \$60,000 request for emergency administrative funding for MAC operations and in December 2007 approved another \$29,000 request for funding. The project involves a consortium of entities, including the City of Eureka, County of Humboldt, health care organizations, private non-profit agencies, and the religious community. The MAC project is providing on-site housing, job training and care of homeless persons and their families, and is intended to provide a more efficient and effective distribution of existing homeless services. The MAC accommodates approximately 75 persons. As of the new fiscal year 2008-09, State HOME Program has requested that no further repayments be made to the MAC project, but will be required to be paid into the HOME Program Income revolving fund.
- ◆ ***Housing Advisory Board*** – The Board combined the June 9th and July 14 regular meetings to June 30, 2008 and took the actions listed below. All other regular meetings were canceled due to a lack of items.

ReScheduled Meeting June 30, 2008:

1. Oath of Office: Kathy Montagne
 2. Approval of June 11, 2007, October 8, 2007 & February 20, 2008
 3. Request for CalHome Owner Occupied Deferred Payment Rehabilitation Loan by Betty Clark
- ◆ ***CalHome Grant Program***- The City was awarded a State of California Housing and Community Development CalHome grant of \$600,000 effective October 30, 2007, for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans and will expire on August 28, 2010. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years. This program will be administered by the City. Ten percent of the total grant will be for administration of the grant. Out of 35 applicants on the waiting list who were mailed handouts, 21 applications were requested, and six applications have been received back by the City and are in various stages of processing. It is anticipated that Community Development Block Grant Program Income funds will be used as matching funds, should the rehabilitation repair costs exceed the \$40,000 CalHome loan amount, up to an additional \$20,000.
 - ◆ ***HOME Program Income Fund*** – The City of Eureka has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation loans. When these loans are repaid to the City, the funds are deposited to this revolving program income account to be reused for other program eligible purposes. The balance remains at approximately \$150,000.